

MINUTES OF THE ANCHORAGE SCHOOL BOARD
REGULAR MEETING OF MAY 24, 2004 (Revised)

The Anchorage School Board met in Regular Session on Monday, May 24, 2004, at 6:35 p.m. in the Board Room, at the Anchorage School District Administration Building. President, Tim Steele, presided.

Board Members Present: Tim Steele, Mary Marks, Crystal Kennedy, John Steiner, Jeff Friedman, and Macon Roberts.

Board Members Absent: Jake Metcalfe (arrived at 6:55 p.m.).

Others Present: Jan Christensen, Enid Hunter, Mike Henry, Patricia McRae, Gail Opalinski, Debbie Bogart, Jeff Wood, Eric Tollefsen, Janet Stokesbary, Stacy Dunn, George Vakalis, Loretta Nabong, Ray Amsden, Mike Price, Pam Chenier, Stan Syta, Mark Mew, Marie Laule, Ophelia Dargan-Steed, Brian Griggs, LTC David Jones, William Johnson, Representative Bill Stoltze, Robin Siegfried, the press, and other interested people.

A. CALL TO ORDER, ROLL CALL, FLAG SALUTE, Tim Steele Presiding

B. MUSICAL PERFORMANCE

1. Musical Presentation by the Lake Hood Elementary School Orchestra.

C. ANNOUNCEMENTS

Tim Steele recognized Representative Stoltze's presence at the meeting.

Macon Roberts announced that he represented the Board at the UAA Hugh O'Brien Youth Leadership Seminar.

Mary Marks emphasized the importance of the public to contact the authorities if they see any vandalism during the summer.

D. APPROVAL OF AGENDA

The Agenda was unanimously approved with addendum to the Personnel Report. The Military Child Transition Program Presentation was moved to the beginning of the Agenda.

E. AWARDS/RECOGNITIONS/PRESENTATIONS1. Military Child Transition Program Presentation

Carol Comeau stated that the Administration has been working closely to assist the new students coming in to the District. Brian Griggs and students in the program made a brief presentation. The program is focused on providing services for new students who are moving in and to help them in school. The program is in its second year.

2. ASD Memorandum #267 - Discover Card Tribute Award Scholarship Recipients

The Discover Card Tribute Award Scholarships, given in cooperation with the American Association of School Administrators, recognize the outstanding achievements of exemplary high school juniors. Winners receive awards in one of three categories of study: Trade and Technical; Arts and Humanities or Science, Business and Technology Studies. Each state-level Tribute award carries with it a \$2,500 scholarship. The awards are designated as state "Gold I, II, III and IV."

Mike Henry read the memorandum and Tim Steele presented the certificates.

Jake Metcalfe arrived at 6:55 p.m.

3. ASD Memorandum #268 - Spirit of the Youth Awards

The Spirit of Youth Campaign was created to recognize Alaska teens for their dedication to positive community service projects. Each year middle and senior high students are awarded for finding creative ways to impact the lives of others in their community.

Mike Henry read the memorandum while Mr. Steele presented the certificates.

4. ASD Memorandum #269 - Good News! Great Kids! 2004

Young people of every race and nationality are helping to improve our schools and community. The Good News! Great Kids! Initiative

informs the community about some of Anchorage's fine and innovative young people and the teachers who inspire them. Student nomination criteria includes among other things, community service, personal challenge, and vision.

Mike Henry read the memorandum while Tim Steele and Mary Marks presented the certificates.

5. ASD Memorandum #283 – Pencils Full of Stars

The idea for a poetry booklet penned by students began in 1970 when Northwood Elementary School first grade teacher Bell Benton set out to collect student poetry to present at the District's Fine Art Festival. Astonished with the number of submissions, Ms. Benton compiled the collection and titled it, "Pencils Full of Stars."

Jan Christensen read the memorandum and Mr. Steele presented the certificates. Representative Bill Stoltze also helped Trudy Keller present the plaques.

6. ASD Memorandum #290 – Terry Higley K-12 Teacher Award

Central Middle School French teacher Tam Agosti-Gisler recently received the Terry Higley K-12 Teacher Award from the Alaskans For Languages Acquisition, the statewide world languages teachers professional organization. Ms. Agosti-Gisler has taught French at Central since 1998 and has approximately 21 years of teaching experience with the Anchorage School District.

Gail Opalinski read the memorandum while Tim Steele presented the certificates.

7. ASD Memorandum #291 – Presidential Award for Excellence in Mathematics and Science

Chugiak High School mathematics teacher Chuck Strauss was recently named Alaska's 2003 recipient of the prestigious Presidential Award for Excellence in Mathematics and Science Teaching, the nation's highest commendation of its kind. Mr. Strauss has taught math at Chugiak High since 1987 and has more than 23 years of teaching experience with the Anchorage School District.

Mike Henry read the memorandum while Tim Steele presented the certificate.

8. ASD Memorandum #307 - School Nurse of the Year

School nurses play a critical role at schools throughout the District and have a substantial impact on the lives of the students. They contribute to improving the health of students and demonstrate excellence in school nursing practices and leadership in school health.

Mike Henry read the memorandum while Tim Steele presented the certificate to Susan House.

9. ASD Memorandum #329 - School Business Partnership Educator Award

Anchorage School Business Partnerships began in 1991 as a joint venture between the Anchorage Chamber of Commerce and the Anchorage School District. From 28 original partnerships, the program has grown to involve hundreds of businesses throughout the city. Partners provide schools with guest speakers, classroom volunteers, on-the-job work experience for students, material and monetary resources, and other special activities. Nearly 90 percent of the District's schools are joined to at least one local business through its school business partnerships.

Jan Christensen read the award while Tim Steele presented Sharon Sellens with the certificate.

10. BP Teachers of Excellence

Karla Beam presented awards for outstanding performance in the classroom to the following teachers: Dwane Anderson, Klatt Elementary; Joanne Congdon, Grace Christian School; Molly Coulter, Chugiak High School; Dave Donaldson, Goldenview Middle School; Melodie McKenzie, Northwood Elementary; Kristina Peterson, Lake Otis Elementary; Sam Struempler, Goldenview Middle School; Michelle Johanson, Rogers Park Elementary; Brian Waite, Service High School; and Jean Ward, Chugach Optional. Each recipient of the award will receive a \$500 check to use for continuing education or classroom resources. Jean Ward, as teacher of the year, will receive an additional \$1500 check.

F. SPECIAL ADVISORY REPORTS

1. Student Advisory Board

Loretta Nabong reported that the Student Advisory Board met on March 17 at King Career Center for the last time this school year. Carol Comeau attended the meeting and the students had their pictures taken with her. The students discussed the high school activities and the Six-Year Plan. All AP testing is completed and tomorrow is the last day for seniors. Graduations will occur this week. The last two days of school are testing days. Mr. Nabong acknowledged all the many distinguished teachers, students and nurses who have received awards tonight and feels the year went well. Mr. Nabong added that he participated in the local Salmon Fun Run and urged the public to participate in the activities over the summer.

Mary Marks thanked Lorretta Nabong, on behalf of the School Board, for bringing feedback from the students and stated that he has done an excellent job.

2. Military Delegate

LTC Holtery thanked everyone for the opportunity to work with them this past year. LTC Holtery has been reassigned and she and her family are leaving Alaska. LTC Holtery added that she and her family have had a very positive experience with the education system in Anchorage.

3. M.E.C.C.

William Johnson reported that the MECC met on Thursday May 20, 2004. The committee had outstanding reports from Margo Bellamy, who talked about equal employment opportunities, Gail Raymond, who reviewed upcoming textbooks, and Edna Lamebull, who briefed the committee on the Alaska Studies program.

G. PERSONS TO BE HEARD ON NON-AGENDA ITEMS

Theresa Obermeyer congratulated the Board members on their appointments and also noted recognition of all of the students tonight. Ms. Obermeyer congratulated Tim Steele as the new Board President and

wished him well. Ms. Obermeyer feels the Board is important in our state. Ms. Obermeyer congratulated all of the students graduating this year.

Marshall Reid spoke to the Board regarding the Junior Olympic Air Riflery. Two members went on to training at the Olympic training center in Colorado Springs. The Chugiak High School team went to Georgia to compete. Anna Crabtree from Service High School will go on to college in El Paso and shoot for their team. Mr. Reid requested the continued use of the Dimond Rifle Range. There is no private facility in the Anchorage area to shoot air rifles. Carol Comeau asked Mr. Reid if he has completed a formal application. Mr. Reid replied that he has not. Ms. Comeau asked Mr. Reid to submit a formal request to the Community Services Department for the use of the facility.

H. CONSENT AGENDA

Consent Agenda is attached. **All attachments referred to in memoranda Recommendations are on file in the Superintendent's office.**

1. ASD Memorandum #327 – Appointment of Military Delegate

It is the Administration's recommendation that the School Board approve the appointment of Lieutenant Colonel David Jones as the military delegate to the School Board.

2. ASD Memorandum #297 – Bear Valley School Age Child Care Program

It is recommended that the School Board approve and authorize the Superintendent to grant up to \$10,000 in funding to the Bear Valley School Age Child Care Program for the period of July 1, 2004-June 30, 2005 for the purpose of purchasing general liability, non-owned auto liability, and workers' compensation insurance.

3. ASD Memorandum #298 – Rabbit Creek School Age Child Care Program

It is recommended that the School Board approve and authorize the Superintendent to grant up to \$10,000 in funding to the Rabbit Creek School Age Childcare and Preschool Programs for the period of July 1, 2004 – June 30, 2005 for the purpose of purchasing general liability, non-owned auto liability, and workers' compensation insurance.

4. ASD Memorandum #328 – Four Valleys Community Summer Program

It is recommended that the School Board approve and authorize the Superintendent to grant up to \$10,000 in funding to the Four Valleys Community Summer Program for the period of July 1, 2004-June 30, 2005 for the purpose of purchasing general liability, non-owned auto liability, and workers' compensation insurance.

5. ASD Memorandum #326 - FY 2004-2005 Financial Plan Adjustments

It is the Administration's recommendation that the School Board authorize a budget increase of \$21,000,166 to the General Fund and \$2,000,000 to the Local/State/Federal Projects Fund for a total revised budget of \$525,666,166. The District's FY 2004-2005 revised budget by individual fund will be in the following amounts:

General Fund	\$398,417,237
Food Service Fund	13,785,312
Debt Service Fund	70,463,617
Local/State/Federal Projects Fund	<u>43,000,000</u>
Total All Funds	<u>\$525,666,166</u>

6. ASD Memorandum #288 – School Board Policy Revisions: Group Priorities and Section 854 – Facilities Use Fees (Second Reading)

It is the Administration's recommendation that the School Board approve on Second Reading, the proposed attached changes to School Board Policy 853.1-854 Assignment of Group Priorities and Facilities Use Fees.

7. ASD Memorandum #270 – 2004-2005 Hazardous Transportation Recommendations

It is the Administration's recommendation that the School Board approve recommendations A through H for the 2004-2005 school year.

8. ASD Memorandum #248 – Award of Contract: Bartlett High School Renewal Phase 2B Theater Addition and Music Renovations

It is the Administration's recommendation the School Board approve and authorize the Superintendent to award a contract for the Bartlett High School Renewal Phase 2B – Theater Addition and Music Renovation to Alaska Mechanical, Inc. for the Base Bid amount of \$12,836,456, including Allowance Assignment of \$182,456, and to accept Unit Prices 1, 2, 3, 4, 6, 7, 10, 15, and 17.

9. ASD Memorandum #279 – Award of Contract: Tudor Elementary School Lighting Upgrades

It is the Administration's recommendation the School Board approve and authorize the Superintendent to award a contract for the Tudor Elementary School Lighting Upgrades to the lowest responsive bidder, Electric Inc., for the Base Bid amount of \$268,000 and Additive Alternate 1 in the amount of \$32,140 for a total award of \$300,140.

10. ASD Memorandum #292 – Award of Contract: Birchwood ABC School, Chinook Elementary School and Ptarmigan Elementary School Traffic Safety Projects

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract for Birchwood ABC School, Chinook Elementary School and Ptarmigan Elementary School Traffic Safety Projects to the low responsive bidder, Central Environmental, Inc. for Base Bid Groups A and B, plus Alternate 1 of Group C, for a total award of \$1,282,563.

11. ASD Memorandum #293 – Award of Contract: Gladys Wood Elementary School Traffic Safety Improvements

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract for Gladys Wood Elementary School Traffic Safety Improvements to the low bidder, Alaska Construction & Paving, Inc., for the Base Bid plus Additive Alternate No. 1, for a total award amount of \$711,846.

12. ASD Memorandum #311 – Award of Contract: Music Instruments/Equipment

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract to The Horn Doctor Music Store, Inc. for Music Instruments/Equipment in the amount of \$104,239.

13. ASD Memorandum #312 – Award of Contract: School Furniture

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract to School Specialty to furnish and install School Furniture in the amount of \$157,975.

14. ASD Memorandum #294 – Award of Contract: Girdwood School, Romig Middle School, and Willow Crest Elementary School Traffic Circulation Improvements

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract for Girdwood School, Romig Middle School, and Willow Crest Elementary School Traffic Circulation projects to the low responsive bidder Construction Unlimited, for Base Bids Group A, B and C, in the amount of \$1,787,565.

15. ASD Memorandum #247 – Award of Contract: Steller Alternative School Renovations

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract for the 2004 Steller Alternative School Renovations project to Kanag'Iq Construction for the Base Bid amount of \$629,449, plus Allowance/Assignment of \$139,811 for a total award of \$769,260.

16. ASD Memorandum #309 – Reconsideration of Village Charter School Calendar for 2003-2004

It is the Administration's recommendation that the School Board approve the revised school year calendar (Attachment A) for Village Charter School for the 2003-2004 school year due to changes in State Statute AS 14.03.030. It is further recommended that the

School Board authorize the Superintendent to forward this revised calendar to the Commissioner of the Department of Education and Early Development for inclusion in the two year charter contract of Village Charter School.

17. ASD Memorandum #271 – Personnel Report

It is the Administration's recommendation that the School Board approve the attached Personnel Report.

The following memoranda were removed from the Agenda: Memorandum # 327, #297, #298, #328, #326, #311, and #309.

ACTION:

Moved by John Steiner
seconded by Jeff Friedman

ASD Memorandum #288;
Memorandum #270;
Memorandum#248;
Memorandum #279;
Memorandum #292;
Memorandum #293;
Memorandum #312;
Memorandum #294;
Memorandum #247; and
Memorandum #271

VOTE:

Ayes: Marks, Kennedy, Steele,
Metcalf, Friedman,
Steiner, Roberts

Nays: None

MOTION PASSED

ASD Memorandum #327 – Appointment of Military Delegate

It is the Administration's recommendation that the School Board approve the appointment of Lieutenant Colonel David Jones as the military delegate to the School Board.

MOTION:

Moved by: Jeff Friedman
seconded by: Mary Marks

to approve ASD Memorandum
#327.

Carol Comeau introduced LTC David Jones.

Speaker, Theresa Obermeyer, stated that she is pleased to see the commitment the military has with the children that have to move from school to school and added that we need our military so much - it is very important strategically.

VOTE:

Ayes: Metcalfe, Kennedy, Marks, Steele,
Friedman, Steiner, Roberts

Nays: None

MOTION PASSED

ASD Memorandum #297 – Bear Valley School Age Child Care Program

It is recommended that the School Board approve and authorize the Superintendent to grant up to \$10,000 in funding to the Bear Valley School Age Child Care Program for the period of July 1, 2004-June 30, 2005 for the purpose of purchasing general liability, non-owned auto liability, and workers' compensation insurance.

MOTION:

Moved by: Jeff Friedman to approve ASD Memorandum
seconded by: Macon Roberts #297.

Ron Downey, President of the Bear Valley Community School stated to the Board that after receiving the Administration's recommendation the Bear Valley Community School Board decided it would be a better situation to form its own nonprofit organization.

Barbara Hayr, Coordinator at Bear Valley Community School, encouraged the Board to pass the Superintendent's recommendation.

Jennifer Seppe, Director of the school age childcare program at Bear Valley, thanked Carol Comeau and her staff for the time spent in meetings and drawing up the proposal on their behalf. It is her hope that the Board approves the proposed recommendation for the purchase of insurance and hopes the program with the ASD has a continued good working relationship.

Carol Comeau stated that she feels comfortable with her recommendation because this is one of the very strong programs that provide high quality childcare in a school. Jan Maki, Bear Valley Elementary School principal,

strongly supports the program. The additional work for the principal is on a volunteer basis. Ms. Comeau recognizes this is a very emotional change for the program to not be a part of the ASD, the grant of \$10,000 for one year will give them the chance to become self sufficient. We want them to be successful and provide this important service for their community. Ms. Comeau clarified that in the second paragraph of the Pertinent Facts the date should be June 2005. It is correct in the recommendation.

Mr. Metcalfe asked the Superintendent if there is any downside to this motion as well as the other two motions. Ms. Comeau stated that she does not believe so and has no doubt that those who have been in charge of this program are very committed to its success and will solve any problems that come up in a very productive manner.

John Steiner commented that he would assume that in as much as insurance is one of the requirements that the District imposed that the District will be an additionally insured. Mike Klawitter, Director of Risk Management encouraged and requested that the ASD be named as additional insured on the policy and will work with them if approved tonight. Mr. Steiner added that though the program is not a District program, when the District is providing part of the funding it usually becomes more likely to be named if there is ever a problem. The District also might be named because the program is in a District facility. Mr. Steiner feels it is important for the District to be an additionally named insured and it should be a requirement. Mr. Steiner wondered if it should be added to the motion or if it would come as a matter of course. Ms. Comeau agreed and assured Mr. Steiner that it would come as a matter of course. It is on the record and the intent is clear and it is a critical issue since they will be using District facilities.

Jeff Friedman stated that when the Board discussed Community Schools at the budget hearings one of the understandings was that this program and the child care program discussed in the next memorandum were going to be separated off from ACEA and it was with that understanding that they might be here at this time asking for some additional help as well. We have been spending, with School Business Partnership and other efforts, an enormous amount of energy to build partnerships with the community and partnership is a two-way street. Mr. Friedman believes that to keep this program alive for another year and hopefully establish it so it is self-supportive in the future, is a very good, well-deserved expense. It does a great service to the community and Mr. Friedman urges people to support it.

Jake Metcalfe commented that from a policy standpoint he feels that the Board has a responsibility to support programs that benefit the community and before and after school child care is one of those programs that benefits our economy by providing a place where families can feel that their children are being taken care of when they go to work. Mr. Metcalfe thinks this is the kind of expenditure that we need to make at this time to help the community and urges everyone to support this motion as well as the motion for the next memorandum.

Tim Steele mentioned that the Board policy was just amended to give Community Schools a priority. Mr. Steele asked where these programs fall in that list of priorities. Ms. Comeau stated that currently they share office space, telephone, and fax machine, with the Community School office. That office will be vacated since the Community Schools coordinator will not be there and unless Ms. Maki tells Ms. Comeau otherwise, they can continue to use that space. In the future, it will depend on the need of Bear Valley and contingent on space available, as stated in the memorandum. Ms. Comeau did not envision charging a rental fee at this point. Ms. Comeau feels this is an important transition year and then we will need to look at our finances again. Mr. Steele stated that when they talked earlier they were talking about this particular group staying with Community Schools and he can understand their desire to move away from it. Mr. Steele is concerned because we are getting into single purpose nonprofits as opposed to a group that can be broad enough to support the whole community. Mr. Steele hopes that at some point and time that the group would look toward moving toward some consolidation if that would work. Mr. Steele would like to see the program spread throughout the District and is supportive of the concept.

Mr. Steiner commented that he thinks this is a valuable program, particularly in a place that is more remote. One of the reasons Camp Fire did not find success there was due to the fact that transportation becomes difficult there. It is also more important because parents wind up being away from home longer and need to have their children in a safe place. However, Mr. Steiner stated that he does not think that the District is going to be prepared to get into the business of providing that service and we need to look to the private and nonprofit sectors for that. Mr. Steiner supports this as a bridge item in great hopes that these organizations can become self-sustaining in the future. Mr. Steele added that this is up to \$10,000 and is one-time funding. Ms. Comeau commented that if this is working as we go through the 05/06 Budget, there will be a need to

review all of these issues. They are aware that we are talking about a one-time start-up transitional funding for the insurance.

VOTE:

Ayes: Metcalfe, Kennedy, Marks, Steele,
Friedman, Steiner, Roberts

Nays: None

MOTION PASSED

ASD Memorandum #298 – Rabbit Creek School Age Child Care Program

It is recommended that the School Board approve and authorize the Superintendent to grant up to \$10,000 in funding to the Rabbit Creek School Age Childcare and Preschool Programs for the period of July 1, 2004 – June 30, 2005 for the purpose of purchasing general liability, non-owned auto liability, and workers' compensation insurance.

MOTION:

Moved by: John Steiner to approve ASD Memorandum
seconded by: Jeff Friedman #298.

Paula Bryner, Administrative Assistant at Rabbit Creek Community Preschool stated that she appreciates the consideration for their program. To be able to have a way to become an independent entity gives the program the ability to continue to provide those things to a community lacking that type of preschool. With this onetime funding, school age childcare we will be able to move forward.

Laurie Wade stated that she appreciates the time and effort spent and looks forward to a long relationship with ASD. Ms. Wade understands the need for the program to purchase its own liability insurance. As far as the \$10,000, the speaker stated that they do not need auto liability and have paid for their own workers' compensation insurance since the inception of the school aged childcare program, so the money would be used solely for the purpose of purchasing their own general liability insurance. Ms. Comeau stated that the District would not require the program to purchase anything they do not need. Mr. Klawitter would review what the premium would cost and would pay for that for one year. The speaker added that she assumes she will no longer be an ASD employee. Ms. Comeau stated that her assumption is correct that she is not willing to recommend continuing on the employee relationship and feels it is important to sever the direct District connection and allow the partnership to go forward as far as sharing space and the up to \$10,000 grant for the

insurance, but to sever the employment tie. The speaker stated her concern that in the future, the program will be at the whim of whatever principal is assigned to the Rabbit Creek Elementary School. Ms. Comeau assured the speaker that the intent is that this will continue to work and when the current principal decides to go somewhere else it would be revisited. Ms. Comeau state that her expectation would be that one of her requirements for someone transferring into that school would be that they would be in strong support of the program. Ms. Comeau noted that the current principal is strongly supportive and wants the program to continue at the school. The speaker asked why there would be an ASD supervisor if the director of the program would not be an ASD employee. Ms. Comeau stated that because the program is in the ASD facility. It would not be an evaluation role, but to help facilitate the shared space, and access the equipment. If there were an emergency, there would be someone on sight to assist. Ms. Wade again stated that she strongly supports this program and appreciates the District's support.

Linda Wetherby, coordinator of Rabbit Creek Community School thanked the Board and Superintendent for their help in continuing their program. The speaker stated that when Ms. Comeau announced that the program was not going to be funded, Rabbit Creek Community School members were concerned since they were coming up on the time for the Summer Fun Club. Ms. Wetherby worked through that with Debbie Bogart. It was not, at that point, established that ACEA was going to move ahead. In a very short time they had their first meeting, and the talk was that the majority of people wanted to establish the need of continuing the evening programs. The speaker was concerned that they continue childcare and core curriculum be an issue with ACEA. At that time they did not want to discuss that. So that further motivated them to branch out and protect the programs that were well established and continue. It does not rule out that in the future there would be a bonding.

Jeff Friedman commented that from his point of view, when you have a nonprofit it is good to have one core mission and if you try to have two core missions, community education and childcare, you're liable to do poorly on both. Mr. Freidman thinks two would be better than one. Mr. Friedman feels it might be nice in the future if Bear Valley and Rabbit Creek would come together and become one and spread throughout the city but that is down the road. The speaker added that they are already planning the Southside nonprofit incorporation, but that is way down the road. Mr. Steele commented that the main thing is that the programs not only survive, but flourish.

Crystal Kennedy asked if this is referring to two separate programs, the school aged childcare and the preschool program, because the preschool program uses a church facility, and in that sense, how would we be providing insurance for a group that is not in an ASD facility. Ms. Comeau stated that they will be operating Rabbit Creek Community Advisory Committee 501C3 which has oversight of the two distinct programs. Mike Klawitter stated that it is one organization that covers both programs. It makes sense from the organizational side of a nonprofit and the insurance side to have the two together. Ms. Comeau added that in the past we have had to rent church space for our own needs and they were under ASD insurance. This is also true of leases that are non-district property. This is an up to one-year funding grant for the support of these two programs with this one 501C3, so Ms. Comeau feels the recommendation is appropriately placed for the one year only. Ms. Kennedy asked if the church supplies any kind of liability insurance. Paula Bryner replied that the church requires a broad-based general liability for the people who are coming in and out and have a hold harmless agreement in their lease. The church does not cover them in any way for liability. Ms. Comeau added that since this program began the preschool has always been in a church. Mr. Steele clarified that we are purchasing insurance, and not just covering them under the District's insurance policy. Mike Klawitter stated that it this is a separate policy.

VOTE:

Ayes: Metcalfe, Kennedy, Marks, Steele,
Friedman, Steiner, Roberts

Nays: None

MOTION PASSED

ASD Memorandum #328 – Four Valleys Community Summer Program

It is recommended that the School Board approve and authorize the Superintendent to grant up to \$10,000 in funding to the Four Valleys Community Summer Program for the period of July 1, 2004-June 30, 2005 for the purpose of purchasing general liability, non-owned auto liability, and workers' compensation insurance.

MOTION:

Moved by: Jeff Friedman to approve ASD Memorandum
seconded by: Mary Marks #328.

Speaker, Marie Griffen, President of Four Valleys Community School Board stated that their board is committed to lifelong learning as well as

yearlong learning. The program has fourteen camps this summer and will be venturing into the unknown. The \$10,000 proposed would help tremendously, and the speaker appreciates the Board’s consideration.

Mr. Roberts asked if they would be doing a lot of transportation to Anchorage due to the construction going on around the school. The speaker replied that they are going rent the Challenge Alaska building in the community, which they have done in the past. There is not any transportation needed there, but they will be transporting children for the science camp to Homer and then by water to Peterson Bay.

Carol Comeau commented that she is strongly supportive of this one also, and feels it was important to give the umbrella coverage. They will be working with ACEA over the following months. The speaker asked for clarification that it specifically says summer but it is for a twelve-month period. Ms. Comeau stated that this is strictly for insurance for the period July 1 through June 30, 2005.

VOTE:

Ayes: Marks, Kennedy, Steele,
Metcalf, Friedman,
Steiner, Roberts

Nays: None

MOTION PASSED

The Board recessed at 8:20 p.m. and returned at 8:40 p.m.

ASD Memorandum #326 - FY 2004-2005 Financial Plan Adjustments

It is the Administration’s recommendation that the School Board authorize a budget increase of \$21,000,166 to the General Fund and \$2,000,000 to the Local/State/Federal Projects Fund for a total revised budget of \$525,666,166. The District’s FY 2004-2005 revised budget by individual fund will be in the following amounts:

General Fund	\$398,417,237
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Total All Funds	<u>\$525,666,166</u>

Louise Driscoll, speaking on behalf of the Central Middle School Parent Advisory Committee, believes the middle school model promotes

cooperative learning. The team approach is well suited to meet students' needs. The speaker encouraged the Board to restore funding for the middle school model.

Lisa Fitzpatrick also strongly encouraged the Board to restore funding for the middle school model.

Carol Comeau announced that the Governor signed the bill for the education funding increase. The Administration focused on restoring as much of the instructional program as possible. The attachments show what is recommended for reinstatements as well as some programs to move the students forward to be successful as well as the one-time expenditures. In June the Administration and Board will be looking at other onetime expenditures. These are things we believe are most appropriate for next year for onetime expenditures. The Administration does not believe we can restore everything since we are still looking at a huge deficit next year. The Administration also recommends returning the \$1 million back to the Municipality.

John Steiner commented his is interested in looking at enrichment summer school that would have a combination of enrichment and additional support because of the HSGQE, to give students that are trying to get more courses for college or are working and have trouble fitting everything in, more opportunities for remedial help as well as enrichment, partly because of the addition of the Alaska Studies course. Carol Comeau added that the District is interested in providing some enrichment courses the following year. Ms. Comeau asked Mr. Steiner to make a recommendation and let the Administration develop a plan once we know what the funding would be.

Mr. Steiner asked what the amount of summer high school is in the budget. Marie Laule replied that last year the District spent \$671,000 and the revenue brought in was \$112,000. Mr. Steiner stated that he was contemplating making a motion to devote some of the \$295,000 for a summer school program for the following year for funding that program even though we do not know exactly how much it is going to cost at this time. Mr. Steiner asked the Superintendent what amount would be appropriate as a placeholder. Mike Henry stated that he thought the District could run an elective pilot program for under \$150,000. Ms. Comeau mentioned that some costs would be offset from the revenues, however, the District does offer waivers to students who are on free or reduced lunch. Ms. Comeau and Marie Laule replied that at this time it would be difficult to come up with a figure since the number of waivers

needed for students in the summer school program would determine the cost to the District. Mr. Steiner decided to pass for the time being.

Jeff Friedman asked if the \$295,000 that is projected to be revenues exceeding expenses is currently part of the spending authority to the Assembly. Ms. Laule replied that it is not at this time. Ms. Comeau commented that in order to spend the \$295,000 the upper limit would need to be increased. Mr. Friedman commented that if the upper limit was increased by the \$295,000 the Board would not have to decide how to spend it but it would give the Board the flexibility to spend it at a later time, without having to go back to the Assembly, when the plan was developed.

John Steiner moved to amend upper limit of the FY2004-2005 budget to add \$295,000 for a total of \$23,833,745.

AMENDMENT:

Moved by: John Steiner	To amend upper limit of the FY
Seconded by: Jeff Friedman	2004-2005 budget to add \$295,000
	for a total of \$23,833,745.

Mr. Steiner explained his motion by stating that this would give the Board and Administration more time to review the budget and spend the funds if needed.

Jeff Friedman commented that he supports the amendment because the Board needs to keep the options open and should not rush to spend the money. The District will need every penny next year and the year after and needs to be careful, but Mr. Friedman likes having the options open. This gives the Board flexibility. Jake Metcalfe asked for the Administration's position. Carol Comeau replied that the Administration debated going to the limit and have discussed the remediation programs. Ms. Comeau is very agreeable to this amendment.

VOTE ON AMENDMENT:

Ayes: Metcalfe, Marks, Kennedy,
Steele, Friedman, Steiner,
Roberts

Nays: None

AMENDMENT PASSED

VOTE ON MAIN MOTION:

Ayes: Metcalfe, Marks, Kennedy,
Steele, Friedman, Steiner,
Roberts

Nays: None

MAIN MOTION AS AMENDED PASSED

Jake Metcalfe was excused from the meeting at 9:40 p.m.

ASD Memorandum #311 - Award of Contract: Music Instruments/Equipment

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract to The Horn Doctor Music Store, Inc. for Music Instruments/Equipment in the amount of \$104,239.

MOTION:

Moved by: Crystal Kennedy to approve ASD Memorandum
Seconded by: Mary Marks #311.

Crystal Kennedy asked how the decision of which instruments needed to be purchased is made. Carol Comeau replied that the principals come up with the requirements they need for each school. In general, there are basic things each music program needs to have and there are a lot of students who use the District's instruments. Jan Christensen mentioned the wear and tear on the instruments and the fact that the schools are always trying to replace or purchase new instruments. Ms. Kennedy asked why the District does not have a rental contract. Pam Chenier explained that many parents rent their students' instruments from local vendors. The instruments we purchase become part of our fixed assets. We do have a contract for instrument repairs. Typically renting is expensive. A 24-month contract is about double the price.

VOTE:

Ayes: Marks, Kennedy, Steele,
Friedman, Steiner, Roberts

Nays: None

Absent: Metcalfe

MAIN MOTION PASSED

ASD Memorandum #309 - Reconsideration of Village Charter School Calendar for 2003-2004

It is the Administration's recommendation that the School Board approve the revised school year calendar (Attachment A) for Village Charter School for the 2003-2004 school year due to changes in State Statute AS 14.03.030. It is further recommended that the School Board authorize the Superintendent to forward this revised calendar to the Commissioner of the Department of Education and Early Development for inclusion in the two-year charter contract of Village Charter School.

MOTION:

Moved by: Crystal Kennedy to approve ASD Memorandum
Seconded by: Macon Roberts #309.

Speaker, Caprice Musty, Chairman of the Academic Policy Committee for Village Charter School, spoke to the Board. Ms. Musty thanked all who have given encouragement and positive support in providing the small tweaking of Alaska's laws in regarding the school calendar.

John Steiner stated that he appreciated Village Charter School spearheading this with the Legislature. It will provide flexibility that might be able to be used within the District.

Carol Comeau asked Ms. Musty about the statement in the memorandum which states Village Charter School will propose a calendar with a five-day week and similar school term to the rest of the school district. Ms. Musty replied that they are actually going to a five-day week and are looking at the possibility of having a flexible schedule for those families that have been with the charter school for a long time and like the four-day week. They may have a flexible calendar with some going five days a week and others staying with the four days a week and longer hours per day.

Ms. Comeau stated that the District is glad that the Legislature changed the law because this has been a longtime goal to get the flexibility to allow the District to do parent-lead conferences for middle schools, elementary and high school, with Board approval. This will give maximum flexibility where we haven't had it before. Ms. Comeau mentioned one concern, which is the membership report. Village is currently down to 127 students and she is very concerned. Ms. Comeau added that at the beginning of each school year, once the foundation count is over and the

funding is locked-in, the student membership drops. Ms. Comeau stressed the fact that she continues to have concerns about this issue.

VOTE:

Ayes: Marks, Kennedy, Steele,
Friedman, Steiner, Roberts

Nays: None

Absent: Metcalfe.

MOTION PASSED

I. SUPERINTENDENT'S REPORT

ASD Memorandum #272 - Third Quarter Parent/Teacher Conference
Report 2003-2004

The School Board and the Administration have long supported and encouraged opportunities for parents and teachers to meet at regular intervals to discuss student progress. Increasingly, students have been encouraged to be active participants in these conferences.

John Steiner asked which middle school used student-lead conferences this year. Gail Opalinski replied that Hanshew Middle School used student-lead conferences. Crystal Kennedy commented that she has heard that some parents do not like the student-driven conferences because the parents would like to speak to the teacher alone. Ms. Comeau assured Ms. Kennedy that the parents are welcome to make an appointment on their own, if they would prefer.

John Steiner noted the front page of the memorandum mentions that the District is attempting to increase employer awareness of the conferences. Mr. Steiner suggested a request for the parent to turn in a form that says their employer released them for the conference and the District could publish those businesses in the newspaper. Ms. Comeau commented that it was a good idea. Jeff Friedman mentioned that he understands there are times when the parent would need to speak to a teacher alone. When teachers take the time to prepare the students to do a well-run student-driven conference it is very rewarding. Macon Roberts agreed and commented that it is not all student-lead. Many are like the typical conferences.

Mary Marks stated that one thing different is that the child is formally inviting the parent to the school. Once there, the teacher can always

suggest talking privately at another time. Tim Steele commented this is one way to get parents into the school and make them feel comfortable.

ASD Memorandum #273 - Third Quarter Suspension/Weapons/Expulsion Report 2003-2004

Each quarter, information regarding suspensions and expulsions for various offenses, including weapons, is collected from the elementary, middle, and high schools. This information is shown in the narrative below and also as Attachments A-F.

John Steiner expressed his appreciation of the fact that the "other" category was broken out and told what it contains. Mr. Steiner suggested showing all of the categories the same way and it would show trends. Ms. Comeau agreed to do so.

Carol Comeau stated that there would be two more SROs (School Resource Officers) for South High School and Eagle River area High School. Ms. Comeau added interactions with the SROs working well. Those relationships will continue to grow over time.

ASD Memorandum #274 - Operating Budget Transfer - April Monthly Report FY 2003-2004

The attached report of budget transfers for the time period of April 2004 that were processed in the Integrated financial Accounting System (IFAS) includes the following:

Attachment A: Report of Budget Transfers Over \$5,000 - Report for individual transfers of more than \$5,000, which includes summarized justifications.

The schedule of monthly budget transfers processed for the month of April 2004 and related information are available in the Budget Department office for review by the School Board and members of the public.

ASD Memorandum #275 - Treasurer's Report/Financial Recap: April 30, 2004

The attached report consists of two parts: the Treasurer's Report and the Financial Recap. The Treasurer's Report and the Financial Recap are

presented on a monthly basis. The Treasurer's report and Financial Recap are year-to-date information as of April 30, 2004.

ASD Memorandum #276 - Conflict of Interest - Third Quarter Report
FY 2003-2004

The attached listing of employee Conflict of Interest Waiver and Disclosure actions is forwarded in accordance with School Board Policy Section 725.44. This information is provided as the third quarter report for the FY 2003-2004 school year.

ASD Memorandum #259 - End-of-Month Membership for April 2004

The total active enrollment at the end of April was 48,695. This enrollment represents a decrease of 279 students when compared to end of month April 2003. Table 1 compares the membership totals.

Carol Comeau stated that enrollment is declining but it is less of a decline than last year. Jeff Friedman noted the percentage is very small and the accuracy of the District's projections is very good.

Ms. Comeau commented that in August 2004 the report will reflect program capacity in the chart. John Steiner requested a description as to how the program capacity amount was determined. Ms. Comeau acknowledged Mr. Steiner's request.

ASD Memorandum #324 - Project Status Report

This is a report of activities and project status changes in Major Capital Projects during the period of April 29, 2004 through May 14, 2004.

John Steiner noted that Wendler's completion date is immediately before the start of school yet, it is only 86 percent completed. Mr. Steiner asked if the Administration is still comfortable with that date. Ray Amsden replied that the District will take possession of the school with all the classrooms the end of this month. The other end is lagging behind but will be doable.

J. PERSONS TO BE HEARD ON NON-AGENDA ITEMS

K. COMMUNICATIONS & SCHOOL BOARD COMMENTS

L. EXECUTIVE SESSION-
(PERSONNEL/FINANCE/NEGOTIATIONS/LITIGATION)

M. ADJOURNMENT

The Special Meeting of May 24, 2004, was adjourned by unanimous consent at 10:35 p.m.

Tim Steele, President

Jeff Friedman, Clerk

Robin Siegfried, Recording Secretary

Date Minutes Approved