

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #33 (2004-2005)

October 11, 2004

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

TOPIC: FY 2005-2006 BUDGET DEVELOPMENT PROCESS

PERTINENT FACTS:

Over the last several years the Anchorage School District has actively sought community input in the budget development process. In preparing the FY 2004-2005 budget, the District engaged over 150 community members, employees and students in budget review teams. This year the budget development for FY 2005-2006 will involve conducting three town meetings.

The community plays a significant role in the development of the preliminary budget prepared by the administration, in the approval of the budget by the School Board and Anchorage Assembly, and in our efforts to secure additional funding from the Alaska Legislature.

At the town meetings during the month of November, the Superintendent and administration will present the community with information on:

- The current status of student achievement as reported in Profiles of Performance, 2003-2004
- An update on No Child Left Behind Act (NCLB) Adequate Yearly Progress Report
- An update on the Six Year Instructional Plan
- Potential school calendar options
- Facilities projects update
- Current budget revenue and expenditures and the forecast for FY 2005-2006 revenue and expenditures

Input on the budget will be sought in the following areas:

- Economies and efficiencies in delivery of program and services
- Expansion of effective programs and services
- Reductions in programs and services

The town meetings will be held on:

- Thursday, Nov. 4, 2004            7:00 pm            Girdwood School MPR
- Tuesday, Nov. 9, 2004            7:00 pm            Chugiak High Auditorium
- Wednesday, Nov. 10, 2004        7:00 pm            Wendler Middle School MPR

These forums will be taped for later broadcast on Channel 14.

The District Web site ([www.asdk12.org](http://www.asdk12.org)) will again carry a suggestion box to which community members, staff and students may submit their recommendations. For those without Internet access, suggestion forms will be available from the District through the schools, support departments, and the Communications Department. In addition, input will be solicited from the Minority Education Concerns Committee (MECC), the student advisory board, and employee union groups.

A critical timeframe for obtaining community input into the budget is during the preliminary planning stage. The Superintendent and the School Board will use input from all of the above sources. All the suggestions received from last year's budget review team participants will also be reviewed and incorporated into the FY 2005-2006 budget process. A School Board work session on the Proforma FY 2005-2006 Budget will be held on November 8, 2004 at 6:30 p.m. This work session will be televised.

CC/JS/MSL

Attachment

Prepared by: Marie Laule, Budget Director  
                  Janet Stokesbary, Chief Financial Officer

Approved by: Carol Comeau, Superintendent

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA  
FISCAL YEAR 2005 – 2006 BUDGET DEVELOPMENT PROCESS

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1. October 2004            Media Announcement: Town Meetings
  - Thursday, Nov. 4, 2004      7:00 pm    Girdwood School MPR
  - Tuesday, Nov. 9, 2004      7:00 pm    Chugiak High Auditorium
  - Wednesday, Nov. 10, 2004   7:00 pm    Wendler Middle School MPR
  
2. Nov. 8, 2004            School Board Budget Work Session – FY 2005-2006 Budget
  
3. Nov. 15, 2004           FY 2005-2006 Financial Planning – School Board sets upper limit and assumptions
  
4. Nov. 16, 2004 – Jan 17, 2005            Preparation of FY 2005-2006 Preliminary Budget
  - Superintendent reviews prior years Budget Review Team recommendations and current input from community members, staff and students
  
5. Jan. 18 & Jan. 20, 2005: 9:30 to 4:00      FY 2005-2006 Preliminary Budget – Public Hearings
  
6. Jan. 27 & Feb. 2, 2005: 6:30            FY 2005-2006 Proposed Budget – First and Second Readings
  
7. March 7, 2005            ASD FY 2005-2006 Financial Plan  
Assembly Ordinance & Memorandum due to Clerk’s office
  
8. March 15, 2005  
(Tentative)                Municipal Assembly  
Public Hearing & Approval of FY 2005-2006 Financial Plan
  
9. May 10, 2005            Last day of Legislative Session  
Governor has 90 days (not counting weekends) after receiving bill to act before it becomes law
  
10. June 9, 2005            Last day of school
  
11. July 1, 2005            Beginning of ASD FY 2005-2006 Fiscal Year  
(July 1, 2005 – June 30, 2006)