

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM# 58 (2004-2005)

October 25, 2004

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: APPROVAL OF CHANGE ORDER: AIRPORT HEIGHTS ELEMENTARY
SCHOOL WINDOWS AND SIDING PROJECT

RECOMMENDATION:

It is the Administration's recommendation that the School Board authorize an increase in the scope of work for the Airport Heights Elementary School Window and Siding Project and approve a change order for this work in the amount of \$363,657 to Christensen Builders.

PERTINENT FACTS:

On June 14, 2004 the Board awarded a contract to Christensen Builders for the base bid amount of \$345,700 for the Airport Heights Elementary School Window and Siding Replacement project, ASD Memorandum #325 (2003-2004). The base bid completed the east side of the building. The District did not award Additive Alternate #1, the west side of the building, due to uncertainty of availability of funds, compounded by a concern that the low bidder would not be able to accomplish this along with the large volume of other work already awarded to it for the 2004 construction season. Christensen Builders has successfully completed the base bid scope of work, consisting of the east side windows and siding, as well as the mechanical work in the library and the restrooms and lockers at Romig Middle School.

In April 2004, the voters approved a bond for Minor Building Renewal in the amount of \$6,890,000, including additional funding for the Airport Heights School Window and Siding Replacement Project. With this funding, the District is prepared to complete the siding project for the entire school. The District has negotiated a change order in the amount of \$363,657 with Christensen Builders, subject to Board approval, to complete the window and siding work at Airports Heights.

The school principal and the PTA have expressed concern with the timely completion of the remainder of the school's exterior. If the change order is approved, the contractor

will order the windows for delivery in the spring, with installation to begin at the conclusion of the school year.

Artic Slope Consulting Group developed the project design documents and will be assisting in construction administration for this portion of the project.

CERTIFICATION OF FUNDS:

(03) Capital Projects Funds
(00312601) 2004 G.O. Bond Authorization
(3126015) B04 DW Building Renewal
5200 Contracts

<u>Fund Source</u>	<u>Fund</u>	<u>Funding Source</u>	<u>Funding Control</u>	<u>Account Code</u>	<u>Amount</u>
Airport Heights Elementary	03	00312601	3126015	11032-5200	\$363,657
Total					\$363,657

CC/GV/RA/PC/JA/AH/jg

Attachments

Prepared by: Aileen Herring, Project Manager
Michael W. Franks, Construction Manager, Major Maintenance
Jan Anderson, Contracting Coordinator
Pam Chenier, Director of Purchasing/Warehouse
Ray Amsden, Director of Facilities

Approved by: George Vakalis, Assistant Superintendent of Support Services

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

CERTIFICATION OF FUNDS FOR
SCHOOL BOARD ACTION ITEMS

ASD MEMORANDUM #58 (2004-2005)

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Airport Heights	03	00312601	3126015	11032-5200	\$363,657
Total					363,657

Funds are available for the recommendation in the ASD Memorandum referenced above.

Director, Budget

Date

Chief Financial Officer

Date

Instructions:

- * Prepare this advance certificate form for any School Board memorandum, which requires School Board Financial action.
- * Examples include: Purchase of goods and services for all funds, awards of construction contracts, purchase of lands and facilities, change orders to construction contracts.
- * Submit this form with the School Board memorandum to the Chief Financial Officer not later than Tuesday before the respective Board meeting date.
- * This certification is to be filed with the related School Board memorandum.