

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #144 (2004-2005)

January 10, 2005

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: EMERGENCY SUPPLIES

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract to provide 22 portable storage containers with emergency supplies to Central Environmental, Inc. for the total amount of \$921,700.00.

PERTINENT FACTS:

In April 2003, the voters approved funding for district-wide major maintenance, which included improvements to facilities throughout District to provide improved operational capabilities in the face of an earthquake or other major disaster.

One initiative within this program includes the provision of containers with emergency supplies to be located throughout the District. In the event of a major disaster the emergency supplies would be used to support operation of emergency shelters at these locations.

A request for proposals was issued on November 5, 2004 soliciting proposals to provide the containers and emergency supplies. Two proposals were received. One proposal included restrictions that were not allowed in the RFP, which resulted in the proposal being deemed non-responsive. The second proposal, submitted by Central Environmental, Inc. was reviewed by the selection committee and found to be responsive, complete, and reasonable. The proposed price is less than the original estimate of cost for this project.

## BUDGET SUMMARY

22 Modified Storage Containers	\$319,360
Emergency Supplies	602,340
Permitting, Drawings, and Reproduction	20,000
Contingency	<u>100,000</u>
Total Project Funding	<u>\$1,041,700</u>

### CERTIFICATION OF FUNDS:

- (01) General Fund
- (03) Capital Project Funds
- (106102) Custodial Services/Emergency Shelter (2003-2004)
- (106304) Maintenance/Emergency Shelter (2002-2003)
- (3125575) B03 DW Emergency Preparation
- (00312501) 2003 B G O Bond (2003 Bond Authorization)
- (5200) Contracts
- (4200) Custodial Supplies
- (4250) Bldg/Grnds Supplies

<u>Fund Source</u>	<u>Fund</u>	<u>Funding Source</u>	<u>Funding Control</u>	<u>Account Code</u>	<u>Amount</u>
DW Emergency Preparedness	03	00312501	3125575	57501-5200	\$319,360
Custodial Services / Emergency Shelter Supplies	01	106102		106102-4200	325,414
Maintenance/Emergency Shelter Supplies	01	106304		106304-4250	<u>276,926</u>
				Total	<u>\$921,700</u>

CC/GV/RA/MF/JA/PC/DR/jg

### Attachments

Prepared by: Dave Rein, Project Manager  
 Mike Franks, Construction Manager, Major Maintenance  
 Jan Anderson, Contracting Coordinator  
 Pam Chenier, Director of Purchasing/Warehouse  
 Ray Amsden, Director of Facilities

Approved by: George Vakalis, Assistant Superintendent of Support Services

