

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #168 (2004-2005)

February 7, 2005

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: TERM CONTRACT FOR SPECIAL
INSPECTION SERVICES

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award term contracts to Alaska Structural Inspections and R & M Consultants to perform special inspection services with an initial contract term of one year with options for three additional one-year extensions.

PERTINENT FACTS:

A Request for Proposal was issued on December 2, 2004 for a term contract to perform special inspection services required by the Municipality of Anchorage in accordance with the requirements of the International Building Code, Section 1704.

The special inspection services will be performed on a variety of District projects ranging in size from minor maintenance to large capital projects. In order to ensure the availability, timely response and support of qualified certified special inspectors the District has identified the need for term contractors to perform these services.

No work will occur under the term Contract and no payment will be due until a specific "Purchase Order" is authorized by the Anchorage School District Purchasing Office. Each purchase order will authorize the special inspection service for a specific project to proceed in accordance with the RFP specifications, Municipality of Anchorage Building permit requirements and project schedule. Funding for these services will come from specific project budgets which have budgeted these costs.

CC/GV/RA/PC/JA/MP/jg

Prepared by: Mike Price, Project Manager
Jan Anderson, Contracting Coordinator
Pam Chenier, Director of Purchasing/Warehouse
Ray Amsden, Director of Facilities

Approved by: George Vakalis, Assistant Superintendent of Support