

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #228 (2004-2005)

March 28, 2005

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: RENEWAL OF CONTRACT: INDEPENDENT AUDIT OF
SCHOOL DISTRICT'S FINANCIAL RECORDS

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to renew the contract with Mikunda, Cottrell, & Company for the independent audit of the School District's financial records for a one-year period in the amount of \$56,050. The audit service will be for fiscal year ending June 30, 2005.

PERTINENT FACTS:

The School Board approved and authorized the Superintendent to enter into a three-year contract with Mikunda, Cottrell, & Company at its February 11, 2002 regular meeting (ASD Memorandum #190 (2001-2002)). This contract term was from 2002 until completion of the 2002-2004 fiscal years audits. The contract provided for renewal on a year-to-year basis for an additional two years for a maximum total of five years. Renewal will be by mutual agreement between the contractor and District, subject to School Board approval. This recommendation is for the first year of the two year renewal.

The audit services provided will be in accordance with the original contract for the independent audit of the District's financial records as initially awarded by the School Board on February 11, 2002. This will include reports, certification, and compliance statements required by State regulations and State and Federal Single Audit Acts. In addition, audit services will also include the certification and opinions on additional reports or statements as mandated due to changes in State and Federal statutes and regulations.

Pursuant to the Compiled School Laws of Alaska, Sec. 14.14.050 Annual Audit, a certified copy of the audit reports shall be filed with the Commissioner by

October 15 of each year. The Department is authorized to withhold all payments of state funds after November 15 to a school district that fails to file a certified copy of the audit with the Commissioner. The District has been satisfied with the service that Mikunda, Cottrell, & Company has provided and is confident that they will continue to provide the same service. The proposed fee in the amount of \$56,050 for fiscal year 2004-2005 is less than the average annual amount for the first three years.

CERTIFICATION OF FUNDS:

Fund Description:

- (01) General Fund
- (100101) School Board
- (108101) Bus Operations
- (3010) Contracted Services - Administration

Fund Source:

100101-3010	\$51,550
108101-3010	<u>4,500</u>
	<u>\$56,050</u>

CC/JS

Prepared and approved by: Janet Stokesbary, Chief Financial Officer