

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #237 (2004-2005)

April 11, 2005

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: SCHOOL FURNITURE

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award a contract to School Specialty to deliver, assemble, and install school furniture, to include disposing of all packing materials off-site, in an amount not to exceed \$181,769.

PERTINENT FACTS:

The school furniture recommended for purchase is for the new Eagle River High School located on Yosemite Drive, near the intersection of Eagle River Loop and Hiland Road.

A standard furniture catalog was developed by the ASD Furniture Standards Committee in collaboration with an expert contractor. This catalog includes the most frequently purchased items and all District schools and units use this catalog when ordering new furniture.

Based on items selected from the standard furniture catalog, an Invitation to Bid (ITB) for School Furniture was issued to nine vendors on February 22, 2005 (Attachment A). Bidders were required to bid each item delivered, assembled, and installed between June 15, 2005 and July 15, 2005. The school furniture consisted of cafeteria tables, student chairs, computer tables, tables, lounge tables, and various chairs. Of the four vendors responding to our Invitation to Bid, three were selected for various awards (Attachment B).

Recommendation for award is based by line item to the lowest responsive, responsible bidder (Attachment C).

CERTIFICATION OF FUNDS:

Funds Description:

(03) Capital Projects  
(00312001) Bond 2003 Prop 11  
(3121865) BO3 New Eagle River Area High School  
(5440) New Equipment

<u>Fund Source:</u>	<u>Fund</u>	<u>Funding Source</u>	<u>Funding Control</u>	<u>Account Code</u>	<u>Amount</u>
New Eagle River High School	03	00312001	3121865	86506-5440	\$181,769

CC/GV/PC/CW/cs

Attachments

Prepared by: Christine Wright, Sr. Purchasing Agent  
Pamela K. Chenier, Director, Purchasing/Warehouse

Approved by: George Vakalis, Assistant Superintendent, Support Services

ANCHORAGE SCHOOL DISTRICT

ABSTRACT OF BID

Commodity or Service:	ITB2005-502 <u>School Furniture</u>
Bids Opened:	2:00 P.M., Anchorage Time <u>March 15, 2005</u>
Budget Fund:	<u>Various</u>
Number of Invitations Sent:	<u>Nine (9)</u>
Number of Responsive Bids Received:	<u>Four (4)</u>
Number of Non-Responsive Bids Received:	<u>None</u>
Number of "NO BIDS" Received:	<u>Three (3)</u>
Advertised Date:	Anchorage Daily News <u>February 22, 2005</u>
Prebid Conference Held:	10:00 A.M., Anchorage Time <u>March 5, 2005</u>
Addenda Issued:	<u>N/A</u>

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RECOMMENDED AWARDS  
BY VENDOR FOR SCHOOL FURNITURE

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<u>VENDOR</u>	<u>TOTAL AWARD BY</u>
<u>VENDOR</u>	
Award over \$100,000:	
School Specialty P. O. Box 190333 Anchorage, AK 99519	\$181,769
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Awards under \$100,000:	
Arctic Office Products	\$ 44,858
Corporate Express	\$ 2,732

ANCHORAGE SCHOOL DISTRICT  
PURCHASING DEPARTMENT  
4919 VAN BUREN ST.  
ANCHORAGE, AK 99517-3188

ATTACHMENT C

TABULATION OF BIDS

VENDORS

- |                                                                           |                                                                     |                                                                |                                                               |
|---------------------------------------------------------------------------|---------------------------------------------------------------------|----------------------------------------------------------------|---------------------------------------------------------------|
| 1. Arctic Office Products<br>100 W. Fireweed Lane<br>Anchorage, AK. 99503 | 2. Corporate Express<br>4831 Old Seward Hwy.<br>Anchorage, AK 99503 | 3. Saxton Bradley<br>1506 East 41 Court<br>Anchorage, AK 99508 | 4. School Specialty<br>P.O. Box 190333<br>Anchorage, AK 99519 |
|---------------------------------------------------------------------------|---------------------------------------------------------------------|----------------------------------------------------------------|---------------------------------------------------------------|

LINE ITEM	QTY	UNITS	PRODUCT DESCRIPTION	1	2	3	4	LINE ITEM AWARD TOTAL
				UNIT PRICE	UNIT PRICE	UNIT PRICE	UNIT PRICE	
1	60	EA	CAFETERIA TABLES, 29" HIGH OVAL, 61" X 72" WITH TEN 13" ROUND NAVY BLUE SEATS CHROME FRAME, WILSONART LAMINATE D487-07 PEARL SILVER TABLE TOPS; BIOFIT MODEL 60C29C; 15 YEAR WARRANTY	NO BID	NO BID	NO BID	<b>1498.42</b>	89905.20

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				1	2	3	4	TOTAL
2	1435	EA	120 SERIES STUDENT CHAIR, 17-1/2", NAVY BLUE WITH STEEL GLIDES, 4 LEGS, CHROME FRAME BRAND: SCHOLARCRAFT MODEL: 127 WARRANTY: 15 YRS.	NO BID	32.13	NO BID	<b>27.18</b>	39003.30
3	250	EA	STEEL GLIDES FOR ABOVE CHAIRS BRAND: SCHOLARCRAFT ITEM #H1155	NO BID	<b>0.66</b>	NO BID	1.56	165.00
4	90	EA	WELDED FRAME COMPUTER TABLE, 30 X 72, FLIP TOP WIRE MANAGEMENT WITH ROUNDED CORNERS, ARMOR EDGE (BLACK), FIXED HEIGHT 29", FORMICA LAMINATE #7698-58, ASHEN CERAMIC BRAND: FLEETWOOD MODEL: 23.7385.6 WARRANTY: 5 YRS. BY MFG.	Bid withdrawn for this item*	690.50	NO BID	<b>551.70</b>	49653.00
5	6	EA	WELDED FRAME COMPUTER TABLE, 30 X 48, FLIP TOP WIRE MANAGEMENT WITH ROUNDED CORNERS, ARMOR EDGE (BLACK), 22"-35" ADJUSTABLE LEGS, FORMICA LAMINATE #7698-58, ASHEN CERAMIC BRAND: FLEETWOOD MODEL: 23.4385.6 WARRANTY: 5 YRS. BY MFG.	Bid withdrawn for this item*	641.50	NO BID	<b>534.62</b>	3207.72

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				1	2	3	4	TOTAL
6	4	EA	ROUND TABLE, 48", RADIUS EDGE (E) COLOR: 1150-43 VOSGES PEAR (FORMICA), COMMUNITY MODEL KN48R29L (KENNEDY) 5 YEAR WARRANTY	<b>397.00</b>	461.70	NO BID	426.18	1588.00
7	14	EA	TABLE, 36 X 60 WITH RADIUS EDGE (E) COLOR: 1150-43 VOSGES PEAR (FORMICA); COMMUNITY MODEL KN366029 (KENNEDY) 5 YEAR WARRANTY	<b>395.00</b>	426.80	NO BID	407.84	5530.00
8	5	EA	TABLE, 48 X 60 WITH RADIUS EDGE (E), WIRE MANAGEMENT GROMMET IN THE CENTER FOR 4 COMPUTER SETUP; COLOR 1150-43 VOSGES PEAR (FORMICA); COMMUNITY MODEL KN486029WGR3 (KENNEDY) 5 YEAR WARRANTY	770.00	<b>513.30</b>	NO BID	546.30	2566.50
9	2	EA	LOUNGE TABLE, 24 X 24 X 20 WITH RADIUS EDGE (E); COLOR 1150-43 VOSGES PEAR (FORMICA); COMMUNITY MODEL LI242420L (LINCOLN); 5 YEAR WARRANTY	<b>190.00</b>	213.10	NO BID	237.49	380.00

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				1	2	3	4	TOTAL
10	51	EA	SIDE CHAIR; FABRIC: FROLIC GARDEN CORIANDER MODEL 2020 10 YEAR WARRANTY	<b>328.00</b>	468.20	454.00	NO BID	16728.00
11	6	EA	OCCASIONAL TABLE, 24" X 24" X 20"H; CORIANDER MODEL 3108 10 YEAR WARRANTY	<b>284.00</b>	370.20	370.00	NO BID	1704.00
12	110	EA	MATRIX CHAIR WITH UPHOLSTERED FIXED SEAT AND BACK CUSHIONS; BLACK FRAME; BLACK PLASTIC SEAT/BACK; SUBWAY STONEWASH FABRIC; KI MODEL MXFSB/BLP/BL/3SSH 10 YEAR WARRANTY	<b>169.00</b>	179.60	234.00	468.00	18590.00
13	2	EA	CHAIR DOLLY FOR MXFSB KI MATRIX CHAIR; KI MODEL MVP.BL 10 YEAR WARRANTY	<b>169.00</b>	179.60	234.00	NO BID	338.00

\*Bids withdrawn by bidder due to bidding error.