

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #258 (2004-2005)

May 09, 2005

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: OUT-OF-DISTRICT TRAVEL - THIRD QUARTER REPORT  
FY 2004-2005

PERTINENT FACTS:

The attached Travel Report summarizes the travel taken by District employees and School Board members during the third quarter of FY 2004-2005 for both in-state and out-of-state travel. This report complies with the revised travel procedures established in the fall 2004 and in accordance with School Board Policy Sections 156, Board Member Travel, and 526, Staff Travel.

There were 160 District employees and School Board members who traveled during the third quarter of FY 2004-2005 on 185 trips for a total cost to the District of \$161,879.54.

<u>Funding Source</u>	<u># Board &amp; Emp.</u>	<u># Trips</u>	<u>Travel Cost</u>	<u>Substitute Cost</u>
District	42	49	\$ 52,278.56	\$ .00
Grants	71	83	109,600.98	3,479.20
External/Self	<u>47</u>	<u>53</u>	<u>.00</u>	<u>359.92</u>
	160	185	\$161,879.54	\$ 3,839.12

School Board members traveled on eight out-of-district trips and the Superintendent took three out-of-district trips during the third quarter of FY 2004-2005. Travel expenses for School Board and Superintendent travel in other time periods may also be recorded in this quarter.

The distribution of the travel budget has been identified more precisely by account codes. For instance, the \$43,400 annual budget for the School Board has been allocated in the following accounts:

	Annual <u>Budget</u>	Expended <u>YTD</u>	Account <u>Code</u>
School Board Conferences	\$ 12,000	\$ 9,284.58	100101-3600/3610
School Board Legislative Lobbying	23,900	9,190.59	100102-3600/3610
Other Staff Travel:			
Legislative Lobbying	<u>7,500</u>	<u>4,066.12</u>	100103-3600/3610
	\$ 43,400	\$ 22,541.32	

Similarly, the Superintendent's travel and other staff travel has been allocated in the following accounts:

Superintendent's Travel	\$ 7,500	\$ 5,905.96	100201-3600/3610
Superintendent's Support	\$ 4,500	\$ .00	100202-3600/3610
Other Staff Travel [1]	\$ 7,405	\$ .00	109901-3600

[1] Other staff travel is budgeted in the Non-Departmental (099) account. Budget transfers are made from this account to the account of those who report directly to the Superintendent for their respective staff members.

CC/JS/EB

Attachments

Prepared By: Eunice Boston, Senior Accountant  
 Approved By: Janet Stokesbary, Chief Financial Officer

Last Name	First Name	Position	Location	Purpose Of Trip	Destination	Beginning Date	Ending Date	Travel Days	Funding Source	Estimated Cost	Sub Cost
Abbott	Melissa	Coordinator	Government Hill Elementary	National Title 1 Conference	Atlanta, GA	01/27/05	02/01/05	6	Grant	1,758.71	
Adams	Virgil	Supervisor	Transportation	Tour Thomas Bus Manufacturing Facility	High Point, NC	02/12/05	02/16/05	5	External	0.00	
Azzam	Imtiaz	Counselor	King Career Center	TESOL Conference	San Antonio, TX	03/29/05	04/02/05	5	Grant	497.00	
Bassett	Jeffery	Teacher	Service High School	AVID Conference	San Diego, CA	02/02/05	02/05/05	4	Grant	1,107.65	\$359.92
Bates	Janice	Director	Health Services	Research Discussion With Dr. Klish	Houston, TX	01/11/05	01/13/05	3	Self	0.00	
Bear	Roberta	Teacher	Curriculum	Ocean Bowl Competition	Seward, AK	02/18/05	02/19/05	2	Self	0.00	
Bellamy	Margo	Director	Equal Employment Office	Recruiting	TN / VA	02/14/05	02/20/05	7	District	2,310.31	
Bensler	Connie	Liaison	Charter Schools	State Charter School Conference	Fairbanks, AK	03/10/05	03/12/05	3	District	657.71	
Berry	Georgia	Teacher	Bartlett High School	ASCD Conference	Orlando, FL	03/31/05	04/05/05	6	Grant	618.00	\$479.92
Boston	Eunice	Senior Accountant	Accounting	BSNUG Conference	Las Vegas, NV	03/30/05	04/01/05	3	External	0.00	
Boyer	Robert	Director	Training and Professional Development	NSDC Workshops	Las Vegas, NV	01/30/05	02/03/05	5	External	0.00	
Bridges	Carolyn	Specialist	Bilingual Education	TESOL Conference	San Antonio, TX	03/29/05	04/03/05	6	Grant	2,026.00	
Brown	Ella	Teacher	Elementary Education	Training Of Trainers	Oakland, CA	01/17/05	01/21/05	5	External	0.00	
Burnett	Natalie	Principal	Eagle River High School	Recruiting	Portland, OR	03/29/05	03/30/05	2	District	732.00	
Carlson	Linda	Principal	Muldoon Elementary	Leadership Institute	Los Angeles, CA	01/12/05	01/13/05	2	Grant	613.53	
Carlson	Linda	Principal	Muldoon Elementary	Leadership Institute	LA & San Diego, CA	02/16/05	02/18/05	3	Grant	1,141.09	
Cerda	Eiva	Specialist	Related Services	Bilingual Conference	Austin TX	01/18/05	01/24/05	7	Self	0.00	
Chronister	Happy	Teacher	Family Partnership	State Charter School Conference	Fairbanks, AK	03/11/05	03/12/05	2	District	482.18	
Clark	Myrna	Supervisor	Art	National Art Assoc. Annual Conference	Boston, MA	03/03/05	03/09/05	7	Self	0.00	
Davis	Janet	Teacher	Middle School Education	Conscious Discipline Conference	Houston, TX	02/16/05	02/19/05	4	District	1,265.69	
Davis	Karen	Teacher	Northstar Elementary	Conscious Discipline Conference	Houston, TX	02/16/05	02/18/05	3	Grant	1,147.76	
Derksen	Laurel	Teacher	Curriculum	SIOP Training Conference	Wasilla, AK	01/13/05	01/14/05	2	District	650.00	
Dunham	Cal	Academic Advisor	Frontier Charter School	State Charter School Conference	Fairbanks, AK	03/11/05	03/12/05	2	District	387.90	
Echeverria	Graciela	Teacher	West High School	International Baccalaureate Training	Salt Lake City, UT	03/10/05	03/14/05	5	Grant	1,872.00	\$359.92
Eldred	Machelle	Teacher	Title 1	Leadership Institute	Los Angeles, CA	01/12/05	01/14/05	3	Grant	651.57	
Eldred	Machelle	Teacher	Title 1	Leadership Institute	Los Angeles, CA	02/16/05	02/18/05	3	Grant	613.23	
Eldred	Machelle	Teacher	Title 1	Leadership Institute	Los Angeles, CA	03/09/05	03/12/05	4	Grant	810.91	
Erkmann	Jane	Counselor	Service High School	AVID Conference	San Diego, CA	02/02/05	02/05/05	4	Grant	1,144.41	
Farkas	Elena	Teacher	Turnagian Elementary	Present At CARTA Conference	San Antonio, TX	03/31/05	04/02/05	3	Grant	1,070.72	
Forbes	Jonathon	Principal	Ursa Minor	CORE Literacy Leadership Summit	Oakland, CA	03/09/05	03/12/05	4	Grant	1,500.00	
Forte	Julia	Coordinator	21st CCLC	National Afterschool Assn. Conference	San Antonio, TX	02/23/05	02/27/05	5	Grant	1,546.32	
Gall	Dennis	Psychologist	Related Services	Doctorial Program Seminars	San Francisco, CA	03/08/05	03/14/05	8	Self	0.00	
Gallagher	Shannon	Asst Principal	Clark MiddleSchool	Conscious Discipline Conference	Houston, TX	02/15/05	02/19/05	5	District	1,436.75	
Gantz	Marina	QAS	BMEP	TESOL Conference	San Antonio, TX	03/28/05	04/02/05	6	Grant	1,931.03	
Garbe	Christine	Teacher	BMEP	TESOL Conference	San Antonio, TX	03/29/05	04/02/05	5	Grant	1,700.02	
Gardner	Rhonda	Coordinator	Instruction	State Board Of Education Meeting	Juneau, AK	03/09/05	03/11/05	3	Grant	875.30	
Gibeault	Julia	Teacher	North Star Elementary	NWREL's Now And The Future	Portland, OR	02/26/05	03/01/05	4	Grant	782.00	
Gillam	David	Teacher	Susitna Elementary	National Science Teachers Convention	Dallas, TX	03/30/05	04/03/05	5	Self	0.00	\$359.92
Girard	Kimberly	Teacher	Title 1	ASCD Conference	Orlando, FL	03/28/05	04/05/05	9	Grant	2,403.00	
Gould-Lehe	Martha	Teacher	Muldoon Elementary	Conscious Discipline Institute	Salt Lake City, UT	01/26/05	01/28/05	3	Grant	372.70	\$359.92
Graham	Michael	Principal	East High School	NASSP Conference	San Francisco, CA	02/23/05	02/28/05	6	Self	0.00	
Grant	Scott	Business Manager	Frontier Charter School	State Charter School Conference	Fairbanks, AK	03/11/05	03/12/05	2	District	489.80	
Greene-Wilkens	Denise	Principal	Polaris K-12	Secondary School Principals Conference	San Francisco, CA	02/24/05	03/01/05	4	Self	0.00	
Greene-Wilkens	Denise	Principal	Polaris K-12	State Legislators For APA/AASSP	Juneau, AK	03/08/05	03/11/05	3	External	0.00	
Gullickson	Janice	Coordinator	Curriculum	SIOP Training Conference	Wasilla, AK	01/13/05	01/14/05	2	District	841.58	
Gullickson	Janice	Coordinator	Curriculum	Recruiting	San Antonio, TX	03/29/05	04/03/05	5	Grant	1,628.00	
Gustafson	Sven	Asst Principal	Romig Middle School	Conscious Discipline Conference	Houston, TX	02/16/05	02/18/05	3	District	1,097.06	
Hagen-Smith	Jody	Literacy Support	Elementary Education	Training Of Trainers	Oakland, CA	01/17/05	01/21/05	5	District	1,196.68	
Hale	Pier	Admin Asst	Title 1	National Title 1 Conference	Atlanta, GA	01/27/05	02/01/05	6	Grant	1,561.86	
Hall	Sheila	Principal	Campbell Elementary	Recruiting	Portland, OR	03/29/05	03/30/05	2	Grant	791.75	
Hall	Sheila	Principal	Campbell Elementary	Principals Legislative Fly-In	Juneau, AK	03/08/05	03/10/05	3	External	0.00	
Hancock	James	Teacher	East High School	NBEA Conference	Anaheim, CA	03/21/05	03/27/05	7	Grant	1,917.18	
Hansen	Bernadette	Consultant	Boniface	Lindamood Bell Int'l Conference	Washington, DC	03/16/05	03/19/05	4	Grant	2,327.00	
Hardy	Bonnie	Manager	21st CCLC	National Afterschool Assn. Conference	San Antonio, TX	02/23/05	02/27/05	5	Grant	1,851.76	
Hartley	Beth	Specialist	BMEP	TESOL Conference	San Antonio, TX	03/28/05	04/03/05	7	Grant	1,500.00	
Harvey	Susan	Interpreter	East High School	Interpreting For Deaf Hockey Player	Soldotna, AK	01/14/05	01/16/05	3	Grant	306.00	\$119.92
Henry	Michael	Director	Elementary Education	Present At National Education Summit	San Diego, CA	03/16/05	03/19/05	3	External	0.00	

Last Name	First Name	Position	Location	Purpose Of Trip	Destination	Beginning Date	Ending Date	Travel Days	Funding Source	Estimated Cost	Sub Cost
Hermansen	Heidi	Counselor	Muldoon Elementary	Conscious Discipline Institute	Salt Lake City, UT	01/26/05	01/28/05	3	Grant	372.70	
Herminghaus	Mary	Teacher	Curriculum	Kagan Cooperative Learning	Tampa, FL	02/02/05	02/07/05	6	District	2,592.00	
Herminghaus	Mary	Teacher	Curriculum	Science Teachers Assoc.Conference	Dallas, TX	03/28/05	04/03/05	7	Grant	1,870.00	
Heywood	Gayle	Teacher	West High School	International Baccalaureate Training	Vancouver, BC	02/03/05	02/07/05	5	Grant	1,601.64	\$359.92
Hill	Maxine	Supervisor	Bilingual Education	Oxford Round Table	London, England	03/26/05	04/02/05	8	Grant	2,593.00	
Hinderman	Lin	Asst Principal	Service High School	AVID Conference	San Diego, CA	02/02/05	02/05/05	4	Grant	1,002.80	
Hlasny	Jason	Psychologist	Related Services	Week Long Residency For Phd	Atlanta, GA	02/25/05	03/04/05	8	Self	0.00	
Hosken	Brian	Asst Principal	South High School	13th Annual NCCPS Symposium	Denver, CO	02/23/05	02/26/05	4	Grant	852.32	
Hubbard	Joanna	Teacher	Curriculum	Science Teachers Assoc. Meeting	Dallas, TX	03/30/05	04/06/05	6	External	0.00	
Huelsman	Ekaterina	Teacher	Turnagian Elementary	SIOP Training Conference	Wasilla, AK	01/13/05	01/14/05	2	District	650.00	
Hunter	Marina	Teacher	Turnagian Elementary	SIOP Training Conference	Wasilla, AK	01/13/05	01/14/05	2	District	841.58	
Hunter	Enid	Director	Curriculum	SIOP Training Conference	Wasilla, AK	01/13/05	01/14/05	2	District	191.58	
Hunter	Enid	Executive Director	Curriculum	Houghton-Mifflin Math Conference	Boston, MA	02/27/05	03/01/05	3	District	145.00	
Jackson Jr	Russell	Payroll Assistant	Payroll	BSNUG Conference	Las Vegas, NV	03/30/05	04/01/05	3	External	0.00	
Jalbert	Mary Ann	Teacher	Title 1	ASCD Conference	Orlando, FL	03/28/05	04/05/05	9	Grant	2,403.00	
Jalbert	Mary Ann	Specialist	Title 1	Reading First Training	Oakland, CA	01/17/05	01/21/05	5	External	0.00	
Jessal	Julie	Supervisor	Title 1	National Title 1 Conference	Atlanta, GA	01/27/05	02/01/05	6	Grant	2,089.93	
Jesse	Rebecca	Teacher	East High School	Food Educators International Conference	New Orleans, LA	02/22/05	02/27/05	6	Grant	1,871.15	
Johnson	Teresa	Director	Human Resources	Recruiting	Portland, OR	03/23/05	03/30/05	3	District	800.00	
Johnstone	Mary	Principal	Susitna Elementary	NW Assn. Accredited Schools	Tukwila, WA	01/10/05	01/11/05	2	External	0.00	
Kalmes	John	Director	Transportation	NSTA/NAPT/NASDPTS	Chicago, IL	01/10/05	01/11/05	2	External	0.00	
Kalmes	John	Director	Transportation	NSTA Winter Conference	Albuquerque, NM	01/23/05	01/26/05	4	External	0.00	
Kalmes	John	Director	Transportation	NAPT Board Meeting	Atlanta/Wash DC	02/09/05	02/13/05	5	External	0.00	
Kalmes	John	Director	Transportation	Students With Disabilities Conference	Phoenix, AZ	03/11/05	03/16/05	6	External	0.00	
Kennedy	Patricia	Teacher	Curriculum	SIOP Training Conference	Wasilla, AK	01/13/05	01/14/05	2	District	133.03	
Kennedy	Patricia	Teacher	Curriculum	Kagan Cooperative Learning	Tampa, FL	02/02/05	02/07/05	6	District	1,479.40	
Kito	John	Principal	William Tyson	NWEL Meeting	Port Org, OR	02/28/05	03/03/05	4	Self	0.00	
Konopasek	Kathryn	Coordinator	Human Resources	School Board Goal / Recruiting	San Antonio, TX	03/29/05	04/03/05	5	District	1,586.64	
Laws	Randall	Instructor	Service High School	JROTC Information Committee Meeting	New Orleans, LA	01/10/05	01/13/05	4	External	0.00	
Lewis	Jennifer	Teacher	Service High School	AVID Conference	San Diego, CA	02/02/05	02/05/05	4	Grant	1,162.41	\$359.92
Linato-Crawford	Lourdes	Counselor	West High School	International Baccalaureate Training	Vancouver, BC	02/03/05	02/07/05	5	Grant	1,644.00	
Ling	Barbara	Tutor	Migrant Education	National Migrant Education Conference	Burlingame, CA	03/31/05	04/07/05	8	Grant	3,144.05	
Lister	Claudia	Teacher	Elementary Education	Training Of Trainers	Oakland, CA	01/17/05	01/21/05	5	External	0.00	
Lloyd	Pamela	Coordinator	Information Technology	Microsoft Education Executive Briefing	Seattle, WA	03/13/05	03/19/05	7	District	2,349.80	
Lloyd	Pamela	Coordinator	Information Technology	US Dept.Of Education Evaluation Institute	Washington, DC	02/15/05	02/20/05	6	External	0.00	
Long	Celeste	Teacher	Muldoon Elementary	Conscious Discipline Workshop	Salt Lake City, UT	01/26/05	01/28/05	3	Grant	372.70	
Lopez	Annette	Board Member	Family Partnership	State Charter School Conference	Fairbanks, AK	03/11/05	03/12/05	2	District	492.90	
Lucas	Mary	Coordinator	Special Education	Recruiting	Manila, Philippines	02/06/05	02/13/05	8	Grant	551.00	
Lucas	Mary	Coordinator	Special Education	Present At FASD Int'l Conference	Victoria, BC	02/23/05	02/27/05	5	Grant	1,798.85	
Lucas	Mary	Coordinator	Special Education	Recruiting	Portland, OR	03/29/05	03/31/05	3	Grant	854.90	
Lucas	Mary	Coordinator	Special Education	Accreditation Of New School	Bethel, AK	01/24/05	01/26/05	3	External	0.00	
Marmann	Meg	Principal	Turnagian Elementary	SIOP Training Conference	Wasilla, AK	01/13/05	01/14/05	2	District	841.36	
Mason	Sara	Teacher	William Tyson Elementary	Conscious Discipline Workshop	Houston, TX	02/16/05	02/18/05	3	Grant	1,144.74	
Maynard	Deborah	Consultant	STEP Center	National FASD Conference	Victoria, BC	02/23/05	02/27/05	5	Grant	1,814.83	
McDowell	James	Online Instructions	High School Education	Present At National Education Summit	San Diego, CA	03/16/05	03/19/05	3	External	0.00	
McLain	Anna	Literacy Support	Elementary Education	Training Of Trainers	Oakland, CA	01/17/05	01/21/05	5	External	0.00	
McLain	Edward	Director	Assessment And Evaluation	NSDC Staff Development Program	Las Vegas, NV	01/30/05	02/04/05	6	External	0.00	
McRae	Patricia	Director	Elementary Education	Math Conference/Recruiting	Boston, MA	02/22/05	03/01/05	8	District	155.00	
Michalscheck	Ruth	Principal	Government Hill Elementary	Principals Legislative Fly-In	Juneau, AK	03/08/05	03/10/05	3	External	0.00	
Miesler	Nancy	Coordinator	21st CCLC	National Afterschool Assn. Conference	San Antonio, TX	02/23/05	02/27/05	5	Grant	1,583.68	
Miesler	Nancy	Coordinator	21st CCLC	National NCEA Meeting	Washington, DC	03/16/05	03/27/05	11	External	0.00	
Moulton	Myrna	Principal	Northstar Elementary	Conscious Discipline Workshop	Houston, TX	02/16/05	02/18/05	3	Grant	1,391.70	
Moulton	Myrna	Principal	North Star Elementary	NWREL's Now And The Future	Portland, OR	02/26/05	03/01/05	4	Grant	184.95	
Mount	Ruth	Teacher	Curriculum	Middle School Math Program	Lansing, MI	02/17/05	02/20/05	4	Grant	1,085.42	
Nagengast	Barbara	Principal	Spring Hill Elementary	AAESP/AASSP/APA Legislative Visit	Juneau, AK	03/09/05	03/10/05	2	External	0.00	

Last Name	First Name	Position	Location	Purpose Of Trip	Destination	Beginning Date	Ending Date	Travel Days	Funding Source	Estimated Cost	Sub Cost
Napier	John	Teacher	Williwaw Elementary	Conscious Discipline Workshop	Houston, TX	02/16/05	02/18/05	3	Grant	1,379.02	
Neel	Julye	Asst Principal	Dimond High School	NASSP Conference	San Francisco, CA	02/25/05	03/01/05	5	Self	0.00	
Nix	Kenneth	Teacher	King Career Center	Training On Engine Building	Phoenix, AZ	01/22/05	01/30/05	8	External	0.00	
Nurmi	John	Instructor	King Career Center	Food Educators International Conference	New Orleans, LA	02/23/05	02/28/05	5	Grant	2,113.00	
Nygaard	Chuck	Principal	Save High School	National Principals Conference	San Francisco, CA	02/23/05	02/28/05	6	Self	0.00	
Nygaard	Chuck	Principal	Save	APA Legislative Affairs Team	Juneau, AK	03/09/05	03/10/05	3	External	0.00	
Ochadleus	Marie	Analyst	Information Technology	SpeechTek Conference	San Francisco, CA	02/20/05	02/24/05	5	District	3,076.24	
Oja	Stephanie	Specialist	Muldoon Elementary	Leadership Institute	Los Angeles, CA	01/12/05	01/13/05	2	Grant	923.07	
Oja	Stephanie	Specialist	Muldoon Elementary	Leadership Institute	Los Angeles, CA	02/16/05	02/18/05	3	Grant	914.96	
Oja	Stephanie	Teacher	Title 1	Leadership Institute	Los Angeles, CA	03/09/05	03/12/05	3	Grant	1,102.77	
Orr	Dianne	Reading Coach	Creekside Park Elementary	Reading First Training	Oakland, CA	01/17/05	01/21/05	5	District	1,039.78	
Orr-Hickey	Lisa	Coordinator	21st CCLC	National Afterschool Assn. Conference	San Antonio, TX	02/23/05	02/27/05	5	Grant	1,583.68	
Parson	Barbara	Teacher	William Tyson Elementary	Conscious Discipline Workshop	Houston, TX	02/16/05	02/18/05	3	Grant	1,144.75	
Patka	Teresa	Teacher	Elementary Education	Training Of Trainers	Oakland, CA	01/17/05	01/21/05	5	External	0.00	
Perkins	Michael	Principal	Mears Middle School	NASSP Conference	San Francisco, CA	02/24/05	03/01/05	6	Self	0.00	
Pfisterer	Joanna	Teacher	Dimond High School	NCCE Conference	Seattle, WA	03/15/05	03/20/05	6	Grant	1,843.99	
Pondolfino	Louis	Principal	Service High School	NASSP Conference	San Francisco, CA	02/23/05	02/26/05	4	Self	0.00	
Pratt	Eric	SRO	Service High School	Training For School Resource Officer	Washington, DC	03/13/05	03/16/05	4	Grant	1,652.00	
Prince-Smith	Lisa	Principal	Wonder Park Elementary	Represent Title 1 Principals	Juneau, AK	03/08/05	03/10/05	3	External	0.00	
Raymond	Texas	Coordinator	Curriculum	Science Teachers Assoc Conference	Dallas, TX	03/29/05	04/04/05	7	Grant	1,471.30	
Repp	Jacquelyn	Asst Principal	Grueing Middle School	NASSP Conference	San Francisco, CA	02/25/05	02/28/05	4	Self	0.00	
Rios	Rick	Coordinator	Curriculum	Alaska Workforce Board Meeting	Juneau, AK	02/23/05	02/24/05	2	Grant	635.43	
Roylance	Joel	Principal	Wendler Middle School	NASSP Conference	San Francisco, CA	02/25/05	03/01/05	5	Self	0.00	
Schoff	Sandra	Coordinator	Curriculum	Middle School Math Program	Lansing, MI	02/17/05	02/20/05	4	Grant	1,391.78	
Schoff	Sandra	Coordinator	Curriculum	National Coordinators Meeting	Washington, DC	01/27/05	01/31/05	5	External	0.00	
Schwald	Linda	Supervisor	Transportation	Students With Disabilities Conference	Phoenix, AZ	03/12/05	03/17/05	6	District	2,094.22	
Shelton	Pat	Parent Rep	Family Partnership	State Charter School Conference	Fairbanks, AK	03/11/05	03/12/05	2	District	462.18	
Sherman-Newsome	Karen	Teacher	Muldoon Elementary	Conscious Discipline Workshop	Salt Lake City, UT	01/26/05	01/28/05	3	Grant	372.70	\$359.92
Shuler	Katrina	System Analyst	Information Technology	BSNUG Conference	Las Vegas, NV	03/29/05	04/01/05	4	External	0.00	
Sjolander	Jerry	Executive Director	Special Education	Council Of Great City Schools	Washington, DC	03/11/05	03/16/05	6	Grant	2,560.70	
Smedley	Mark	Teacher	MCLAughlin Secondary	National Title 1 Conference	Atlanta, GA	01/28/05	02/02/05	6	Grant	1,514.86	
Smith	Alice	Teacher	Elementary Education	Training Of Trainers	Oakland, CA	01/17/05	01/21/05	5	District	1,298.00	
Smith	Tammie	Lead Tech	Rentals	Code And Safety On Rigging	Toronto, Canada	03/17/05	03/19/05	5	District	2,214.00	
Soukup	Sheila	Counselor	Northwood Elementary	American School Counselor Institute	Washington, DC	03/19/05	03/22/05	4	Self	0.00	
Spinella	Sam	Asst Principal	East High School	NASSP Conference	San Francisco, CA	02/24/05	03/01/05	6	Self	0.00	
Stevenson	Lela	Coordinator	Wonder Park Elementary	National Title 1 Conference	Atlanta, GA	01/27/05	02/01/05	6	Grant	1,758.71	
Stone	Richard	Asst Principal	Bartlett High School	13th Annual NCCPS Symposium	Denver, CO	02/21/05	02/26/05	6	Grant	1,630.79	
Stoneburner	Jennifer	Coordinator	21st CCLC	National Afterschool Assn. Conference	San Antonio, TX	02/23/05	02/27/05	5	Grant	1,546.32	
Teekell	Diane	Reading Coach	Ursa Minor Elementary	Reading First Training	Oakland, CA	01/17/05	01/21/05	5	District	1,300.67	
Teekell	Diane	Reading Coach	Ursa Minor Elementary	CORE Literacy Leadership Summit	Oakland, CA	03/09/05	03/12/05	4	Grant	1,500.00	
Thomas	Zennetta	Teacher	Dimond High School	Nat'l Bus. Education Assoc. Annual Conference	Los Angeles, CA	03/22/05	03/26/05	5	Grant	1,437.78	
Vandergaw	Leslie	Principal	Lake Hood Elementary	Present At The Int'l Globalization Conference	Pullman, WA	03/02/05	03/06/05	5	External	0.00	
Vandergaw	Leslie	Principal	Lake Hood Elementary	Educational Lobbying	Juneau, AK	03/08/05	03/10/05	3	External	0.00	
Weinstein	Alan	Specialist	Related Services	Technology And Persons With Disabilities	Los Angeles, CA	03/14/05	03/18/05	5	Self	0.00	
Wells	Anita	Teacher	Williwaw Elementary	Conscious Discipline Workshop	Houston, TX	02/16/05	02/18/05	3	Grant	1,351.70	
Whitcher	Carolynn	Coordinator	ASSDHH	Assess Educational Interpreter Skills	Fairbanks, AK	02/11/05	02/13/05	3	Grant	575.96	
Whitcher	Carolyn	Coordinator	ASSDHH	Assessment System K-12 Board Meeting	Tucson, AZ	02/23/05	02/25/05	3	Grant	853.06	
Whitcher	Carolynn	Coordinator	ASSDHH	Educational Performance Assessment	Homer, AK	03/04/05	03/06/05	3	Grant	302.49	
Whitfield	Daniel	Teacher	Service High School	AVID Conference	San Diego, CA	02/02/05	02/05/05	4	Grant	1,107.65	\$359.92
Whitmore	Reed	Principal	Family Partnership	State Charter School Conference	Fairbanks, AK	03/11/05	03/12/05	2	District	682.61	
Whitmore	Jane	Teacher	Northstar Elementary	Conscious Discipline Workshop	Houston, TX	02/16/05	02/18/05	3	Grant	1,147.76	
Wickstandt	Maria	Teacher	Title 1	Leadership Institute	Los Angeles, CA	01/12/05	01/14/05	3	Grant	908.37	
Wickstandt	Maria	Teacher	Title 1	Leadership Institute	Los Angeles, CA	02/16/05	02/18/05	3	Grant	850.93	
Wickstandt	Maria	Teacher	Title 1	Leadership Institute	Los Angeles, CA	03/09/05	03/11/05	3	Grant	1,103.71	
Wood	Joseph	CIO	Office Of The CIO	Microsoft Education Executive Briefing	Seattle, WA	03/13/05	03/17/05	5	District	1,678.46	
Wooster	Kenneth	Teacher	Service High School	Training For School Resource Officer	Washington, DC	03/13/05	03/16/05	4	Grant	1,652.00	\$359.92
Yandell	Jack	Teacher	King Career Center	Update On Tecumseh Engines	Portland, OR	02/12/05	02/19/05	8	Grant	1,813.47	
Zafren	Christina	Psychologist	Related Services	NASP Conference	Atlanta, GA	03/28/05	03/31/05	4	Self	0.00	
										<b>147,253.09</b>	<b>3,839.12</b>

**SCHOOL BOARD TRAVEL EXPENDITURES/CONFERENCES**

**100101-3600/3610**

Year-to-Date through Mar 31, 2005

DATE RECEIVED	PARTICIPANT	DESCRIPTION	TRAVEL DATES	DESTINATION		AUTHORIZED TOTAL	1st QTR ACTUAL EXPENSE	2nd QTR ACTUAL EXPENSE	3rd QTR ACTUAL EXPENSE	REMAINING BALANCE	VENDOR NAME	DESCRIPTION	VOUCHER NUMBER	EXPENSE REPORT DATE
08/18/04	James Metcalfe	Council Of Great City Schools	10/19 - 10/24/04	Las Vegas, NV	Actual	1167.06	469.81			697.25 (30.44)	Amex	Airfare	Ck 239893	12/2/04
								727.69		(727.69)	Amex	IBEW to Reimburse	Ck 245457	
									697.25 (727.69)	0.00	Jake Metcalfe ASD	Reimbursement IBEW Reimbursement	Ck 247214	
09/09/04	Macon Roberts	Fall Boardmanship	9/11 - 9/12/04	Anchorage, AK	Actual	275.00	275.00			0.00	AASB	Registration	5P03858	N/A
09/09/04	Crystal Kennedy	Fall Boardmanship	9/11 - 9/12/04	Anchorage, AK	Actual	275.00	275.00			0.00	AASB	Registration	5P03858	N/A
10/06/04	Mary Marks	Cube 2004 Annual Conference	9/30 - 10/3/04	San Antonio, TX	Actual	350.00		350.00		0.00	NSBA	Registration	5P04770	N/A
12/22/04	Mary Marks	Urban Conference	4/15 - 4/20/05	San Diego, CA		2758.00		895.00		1863.00 1375.69	NSBA Registrar Amex	Registration Airfare	5P08686 Ck 250920	
12/22/04	Crystal Kennedy	Urban Conference	4/15 - 4/20/05	San Diego, CA		2476.00		810.00		1666.00 1129.09	NSBA Registrar Amex	Registration Airfare	5P08686 Ck 250920	
12/22/04	Macon Roberts	Urban Conference	4/15 - 4/20/05	San Diego, CA		2495.00		835.00		1660.00 1014.50	NSBA Registrar Amex	Registration Airfare	5P08686 Ck 250920	
02/01/05	James Metcalfe	Council Of Great City Schools	3/11 - 3/15/05	Washington, DC		622.80			622.80	0.00	Amex	Airfare	Ck 250920	Trip Cancelled
12/15/04	Tim Steele	AASB Conference	Nov-04	Anchorage, AK	Actual	415.00		415.00		0.00	AASB	Registration	5P08220	N/A
12/15/04	Mary Marks	AASB Conference	Nov-04	Anchorage, AK	Actual	375.00		375.00		0.00	AASB	Registration	5P08220	N/A
12/15/04	Crystal Kennedy	AASB Conference	Nov-04	Anchorage, AK	Actual	565.00		565.00		0.00	AASB	Registration	5P08220	N/A
12/15/04	Macon Roberts	AASB Conference	Nov-04	Anchorage, AK	Actual	415.00		415.00		0.00	AASB	Registration	5P08220	N/A
12/15/04	John Steiner	AASB Conference	Nov-04	Anchorage, AK	Actual	415.00		415.00		0.00	AASB	Registration	5P08220	N/A
12/15/04	Student	AASB Conference	Nov-04	Anchorage, AK	Actual	200.00		200.00		0.00	AASB	Registration	5P08220	N/A

12803.86    1019.81    6002.69    2262.08

<b>SUMMARY</b>	
Adopted Budget	\$12,000.00
Expenditures & encumbrances:	0.00
1st Quarter	1,019.81
2nd Quarter	6,002.69
3rd Quarter	2,262.08
4th Quarter	0.00
<b>BALANCE</b>	<b>\$2,715.42</b>

**SCHOOL BOARD TRAVEL EXPENDITURES/OTHER LEGISLATIVE LOBBYING**  
**100102-3600/3610**  
 Year-to-Date through Mar 31, 2005

DATE RECEIVED	PARTICIPANT	DESCRIPTION	TRAVEL DATES	DESTINATION		AUTHORIZED TOTAL	1st QTR ACTUAL EXPENSE	2nd QTR ACTUAL EXPENSE	3rd QTR ACTUAL EXPENSE	REMAINING BALANCE	VENDOR NAME	DESCRIPTION	VOUCHER NUMBER	EXPENSE REPORT DATE
4/20/04	Crystal Kennedy	AASB Legislative Fly-In	4/24-4/27/04	Juneau, AK	Actual	300.00	300.00			0.00	AASB	Registration	5P03238	05/17/04
4/9/04	Mary Marks	AASB Legislative Fly-In	4/21-4/27/04	Juneau/Wash DC	Actual	656.00	300.00 356.00			356.00 0.00	AASB Goldbelt Hotel	Registration Lodging	5P03238 4P14908	05/10/04
4/20/04	Tim Steele	AASB Legislative Fly-In	4/24-4/27/04	Juneau, AK	Actual	567.00	300.00 267.00			267.00 0.00	AASB Goldbelt Hotel	Registration Lodging	5P03238 4P14908	05/03/04
1/18/05	Jeff Freidman	AASB Legislative Fly-In	2/13 - 2/15/05	Juneau, AK	Actual	501.79			204.29 (35.00) 154.50 178.00	297.50 332.50 178.00 0.00	Amex Amex Jeff Freidman Baranof Hotel	Airfare Airfare Reimbursement Lodging	Ck 248982 Ck 250920 Ck 252004 5P09520	02/28/05
1/18/05	Crystal Kennedy	AASB Legislative Fly-In	2/11 - 2/15/05	Juneau, AK	Actual	1148.90			249.90 356.00 375.00	899.00 543.00 168.00	Amex Baranof Hotel AASB	Airfare Lodging Registration	Ck 248982 5P09520 5P12171	03/18/05
1/18/05	Mary Marks	AASB Legislative Fly-In	2/11 - 2/15/05	Juneau, AK	Actual	1405.16			274.40 375.00	1130.76 755.76	Amex AASB	Airfare Registration	Ck 250920 5P12171	03/18/05
2/9/05	Lorett Nabong	AASB Legislative Fly-In	2/11 - 2/15/05	Juneau, AK	Actual	1468.90			551.90 336.00 356.00 225.00	917.00 581.00 225.00 0.00	Amex Lorett Nabong Baranof Hotel AASB	Airfare Travel Advance Lodging Registration	Ck 250920 Ck 249662 5P09520 5P12171	02/28/05
1/18/05	Macon Roberts	AASB Legislative Fly-In	2/11 - 2/15/05	Juneau, AK	Actual	1316.90			249.90 336.00 356.00 375.00	1067.00 731.00 375.00 0.00	Amex Macon Roberts Baranof Hotel AASB	Airfare Reimbursement Lodging Registration	Ck 248982 Ck 252010 5P09520 5P12171	02/28/05
1/18/05	John Steiner	AASB Legislative Fly-In	2/12 - 2/15/05	Juneau, AK	Actual	1272.90			249.90 267.00 375.00	1023.00 756.00 381.00	Amex Baranof Hotel AASB	Airfare Lodging Registration	Ck 248982 5P09520 5P12171	03/18/05
1/18/05	Tim Steele	AASB Legislative Fly-In	2/11 - 2/15/05	Juneau, AK		1410.90			249.90 356.00 375.00	1161.00 805.00 430.00	Amex Baranof Hotel AASB	Airfare Lodging Registration	Ck 248982 5P09520 5P12171	not rec'd
2/9/05	Jake Metcalfe	AASB Legislative Fly-In	2/14 - 2/15/05	Juneau, AK		969.00			551.90	417.10	Amex	Airfare	Ck 250920	not rec'd
2003	AASB Statement	AASB Legislative Fly-In							325.00	0.00	AASB	From 2003		
						<u>11017.45</u>	<u>1523.00</u>	<u>0.00</u>	<u>7667.59</u>					

<b>SUMMARY</b>	
Adopted Budget	\$23,900.00
Expenditures & encumbrances:	
1st Quarter	1,523.00
2nd Quarter	0.00
3rd Quarter	7,667.59
4th Quarter	0.00
<b>BALANCE</b>	<b>\$14,709.41</b>

**SCHOOL BOARD TRAVEL EXPENDITURES/OTHER STAFF LEGISLATIVE LOBBYING**  
**100103-3600/3610**  
 Year-to-Date through Mar 31, 2005

<u>DATE RECEIVED</u>	<u>PARTICIPANT</u>	<u>DESCRIPTION</u>	<u>TRAVEL DATES</u>	<u>DESTINATION</u>		<u>AUTHORIZED TOTAL</u>	<u>1st QTR ACTUAL EXPENSE</u>	<u>2nd QTR ACTUAL EXPENSE</u>	<u>3rd QTR ACTUAL EXPENSE</u>	<u>REMAINING BALANCE</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>VOUCHER NUMBER</u>	<u>EXPENSE REPORT DATE</u>
09/28/04	Larry Wiget	AASA Summer Conference	8/8 - 8/10/04	Juneau, AK	Actual	764.36	664.36 100.00			100.00 0.00	Larry Wiget Alaska Council	Reimbursement Registration	Ck #240775 Ck #239075	08/23/04
07/28/04	Larry Wiget	Summer Legislative Conference	8/19 - 8/20/04	Kenai, AK	Actual	301.00	256.00 45.00			45.00 0.00	Larry Wiget Larry Wiget	Reimbursement Reimbursement	Ck #240775 Ck #240775	08/25/04
03/31/04	Larry Wiget	AASB Legislative Fly-In	4/24-4/29/04	Juneau, AK	Actual	300.00	300.00			0.00	AASB	Registration	5P03238	05/11/04
09/06/04	Larry Wiget	AASA Fall Conference	10/7 -10/9/04	Ketchikan, AK	Actual	990.84		250.00 740.84		740.84 0.00	AASA Larry Wiget	Registration Reimbursement	5P05297 Ck #246443	10/15/04
01/05/05	Larry Wiget	Council Of Great City Schools	1/20 - 1/23/05	New Orleans, LA	Actual	1159.92			1159.92	0.00	Larry Wiget	Reimbursement	Ck 250891	02/11/05
01/20/05	Larry Wiget	AASB Legislative Fly-In	2/11 - 2/15/05	Juneau, AK	Estimate	1288.00			375.00	913.00	AASB	Registration	5P12171	not rec'd
01/28/05	Larry Wiget	AASA Legislative Fly-In	3/21 - 3/22/05	Juneau, AK	Estimate	757.00				757.00				not rec'd
01/14/05	Larry Wiget	Council Of Great City Schools	3/11 - 3/20/05	Washington, DC	Estimate	2135.50			175.00	1960.50	Great City Schools	Registration	5P10742	not rec'd
						<u>6631.26</u>	<u>1365.36</u>	<u>990.84</u>	<u>1709.92</u>					

<b>SUMMARY</b>	
Adopted Budget	\$7,500.00
Expenditures & encumbrances:	
1st Quarter	1,365.36
2nd Quarter	990.84
3rd Quarter	1,709.92
4th Quarter	0.00
<b>BALANCE</b>	<b>\$3,433.88</b>

**SUPERINTENDENT'S TRAVEL EXPENDITURES**  
**100201-3600/3610**  
 Year-to-Date through Mar 31, 2005

DATE RECEIVED	PARTICIPANT	DESCRIPTION	TRAVEL DATES	DESTINATION		AUTHORIZED TOTAL	1st QTR ACTUAL EXPENSE	2nd QTR ACTUAL EXPENSE	3rd QTR ACTUAL EXPENSE	REMAINING BALANCE	VENDOR NAME	DESCRIPTION	VOUCHER NUMBER	EXPENSE REPORT DATE
7/1/04	Carol Comeau	AASA Conference	8/8 - 8/10/04	Juneau, AK	Actual	648.29	818.73 (420.49)	250.05		(170.44) 250.05 0.00	AMEX ASD First National Bank	Airfare Airfare Reimbursement Lodging	Ck #239077 Ck 6793 5P04659	8/19/04
8/20/04	Carol Comeau	AASA Conference	10/7 - 10/9/04	Ketchikan, AK	Actual	1032.04	348.70 250.00	211.00	222.34	683.34 433.34 222.34 0.00	Amex AASA Carol Comeau First National Bank	Airfare Registration Reimbursement Lodging	Ck #241268 5P03257 Ck #243541 5P09779	10/15/04
8/18/04	Carol Comeau	Council Of Great City Schools	10/19 - 10/24/04	Las Vegas, NV	Actual	1508.54	469.81		1080.53 (41.80)	1038.73 (41.80) 0.00	Amex First National Bank ASD	Airfare Lodging Refund	Ck #239893 5P13000 Ck 6887	12/2/04
		Refund for ticket that was not approved					(376.70)				Amex	Airfare Refund		
12/5/04	Carol Comeau	Council Of Great City Schools	1/13 - 1/15/05	San Francisco, CA	Actual	578.18			35.00 201.00 342.18	543.18 342.18 0.00	Amex Carol Comeau First National Bank	Airfare/ticket xchg Reimbursement Lodging	Ck 248982 Ck 249011 5P12174	1/20/05
1/18/05	Carol Comeau	AASB Legislative Fly-In	2/14 - 2/15/05	Juneau, AK	Actual	249.90			249.90	0.00	Amex	Airfare	Ck 248982	Cancelled
2/1/05	Carol Comeau	Council Of Great City Schools	3/10 - 3/15/05	Washington, DC	Estimate	1978.00			813.71	1164.29	Amex	Airfare	Ck 250920	not rec'd
2/9/05	Carol Comeau	AASA Conference	3/20 - 3/22/05	Juneau, AK	Estimate	802.00			84.00 250.00 (250.00)	718.00 468.00 718.00	Amex ACSA ACSA	Airfare/ticket xchg Registration Refund of Registration	Ck 250920 5P10723 Ck 12446	not rec'd
04/20/04	Carol Comeau	AASB Conference	4/23-4/25/04	Juneau, AK	Actual	200.00	200.00			0.00	AASB	Registration	5P03238	N/A
	Carol Comeau	Spring Boardmanship			Actual	175.00	175.00			0.00	AASB	Registration	5P03238	N/A
7/19/04	Carol Comeau	What You Need To Know About Public Records	9/22/2004	Anchorage, AK	Actual	289.00	289.00			0.00	Lorman Education	Registration	5P02714	N/A
7/19/04	Mary Kay Sambo	What You Need To Know About Public Records	9/22/2004	Anchorage, AK	Actual	289.00	289.00			0.00	Lorman Education	Registration	5P02714	N/A
10/15/04	Carol Comeau	AASB Conference	Nov-04	Anchorage, AK	Actual	415.00		415.00		0.00	AASB	Registration	5P08220	N/A
						<u>7749.95</u>	<u>2043.05</u>	<u>876.05</u>	<u>2986.86</u>					

<b>SUMMARY</b>	
Adopted Budget	\$7,500.00
Expenditures & encumbrances:	
1st Quarter	2,043.05
2nd Quarter	876.05
3rd Quarter	2,986.86
4th Quarter	0.00
<b>BALANCE</b>	<b>\$1,594.04</b>

**SUPERINTENDENT'S TRAVEL EXPENDITURES/SUPPORT STAFF**

**100202-3600/3610**

Year-to-Date through Dec 31, 2004

<u>DATE RECEIVED</u>	<u>PARTICIPANT</u>	<u>DESCRIPTION</u>	<u>TRAVEL DATES</u>	<u>DESTINATION</u>	<u>AUTHORIZED TOTAL</u>	<u>1st QTR ACTUAL EXPENSE</u>	<u>REMAINING BALANCE</u>	<u>VENDOR NAME</u>	<u>DESCRIPTION</u>	<u>VOUCHER NUMBER</u>	<u>EXPENSE REPORT DATE</u>
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0.00      0.00

<b>SUMMARY</b>	
Adopted Budget	\$4,500.00
Expenditures & encumbrances:	
1st Quarter	0.00
2nd Quarter	0.00
3rd Quarter	0.00
4th Quarter	0.00
<b>BALANCE</b>	<b>\$4,500.00</b>