

ANCHORAGE SCHOOL DISTRICT
ANCHORAGE, ALASKA

ASD MEMORANDUM #303 (2004-2005)

June 13, 2005

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: AWARD OF CONTRACT: FROZEN FOOD PRODUCTS

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to award contracts to Charlie's Produce, Food Services of America, Mike's Quality Meats, Sysco Food Services and Teddy's Tasty Meats to furnish Frozen Food Products in the estimated amounts of \$110,000, \$629,756, \$315,452, \$112,323 and \$334,519 respectively.

PERTINENT FACTS:

The Frozen Food Products recommended for purchase on this Invitation to Bid are for the Student Nutrition Department for distribution of their school lunch program at various schools within the Anchorage School District for the 2005-2006 school year.

An Invitation to Bid (ITB) for Frozen Food Products was issued to thirteen vendors on February 7, 2005 (Attachment A). The quantities in the ITB were estimated by the Student Nutrition Department based on previous year's usage. Major commodities to be purchased include the following: beef patties, burritos, chicken products, pizza, fish sticks, egg rolls, french toast sticks, hot dogs, pancakes, pretzels, and sausage links.

This is the sixteenth year that the Anchorage School District and Matanuska Susitna Borough School District have consolidated their Frozen Food Products requirements under one Invitation to Bid. The purpose of this consolidation is to increase the volume of goods to obtain lower prices. Each school district is responsible for placing their individual orders and for having them delivered to their respective delivery points.

The Anchorage School District Purchasing Department prepared the Invitation to Bid. Of the nine vendors responding to our Invitation to Bid, seven were selected for various awards (Attachment B). Award recommended is by line item to the lowest responsive, responsible bidder(s). In addition one item is discontinued and was not awarded. An alternate item will be re-bid at a later date.

The Frozen Food Products recommended for award are approximately three percent higher in price compared to last year.

Due to the large number of line items a tabulation of bids is not included; however, a tabulation of bids is available upon request.

CERTIFICATION OF FUNDS:

Fund Description:

- (06) Student Nutrition Department
Food Service Fund (2005-2006)
- (0242) Inventory Central Warehouse

<u>Fund Source:</u>	<u>Fund</u>	<u>Funding</u> <u>Source</u>	<u>Account Code</u>	<u>Amount</u>
Inventory Central Warehouse	(06)	600000	0242	\$1,502,050

CC/GV/PKC/CA/dh

Attachments

Prepared by: Carolyn Anderson, Purchasing Agent
Pamela K. Chenier, Director, Purchasing/Warehouse

Approved by: George Vakalis, Assistant Superintendent, Support Services

ANCHORAGE SCHOOL DISTRICT

ABSTRACT OF BID

Commodity or Service:	<u>Frozen Food Products</u>
Bids Opened On:	<u>2:00 P.M., Anchorage Time March 30, 2005</u>
Budget Fund:	<u>Food Service (2005-2006)</u>
Number of Invitations Sent:	<u>Thirteen (13)</u>
Number of Responsive Bids Received:	<u>Nine (9)</u>
Number of Non-Responsive Bids Received:	<u>None</u>
Number of No Bids Received:	<u>One (1)</u>
Advertised Date:	<u>Anchorage Daily News February 7, 2005</u>
Prebid Conference Held:	<u>10:00 A.M., Anchorage Time February 18, 2005</u>
Addendum Issued:	<u>Addendum #1 February 28, 2005 Addendum #2 March 23, 2005</u>

ANCHORAGE SCHOOL DISTRICT
Purchasing Department
4919 Van Buren Street
Anchorage, Alaska 99517-3188

RECOMMENDED AWARDS
BY VENDOR FOR FROZEN FOOD PRODUCTS

VENDOR	ESTIMATED TOTAL BY VENDOR
Awards over \$100,000:	
Charlie's Produce P.O. Box 100392 Anchorage, AK 99515	\$110,000
Food Services of America 10420 Olive Lane Anchorage, AK 99515	\$629,756
Mike's Quality Meats, Inc. 12110 Business Blvd. Eagle River, AK 99577	\$315,452
Sysco Food Services P.O. Box 97054 Kent, WA 98032	\$112,323
Teddys Tasty Meats 6123 MacKay Street Anchorage, AK 99518	\$334,519
	ESTIMATED TOTAL
	<u>\$1,502,050</u>
Awards under \$100,000	
Northwest Food Services, Inc.	\$53,730
Poppy Street Food Products	\$10,525