

ANCHORAGE SCHOOL DISTRICT  
ANCHORAGE, ALASKA

ASD MEMORANDUM #341 (2004-2005)

June 27, 2005

TO: SCHOOL BOARD

FROM: OFFICE OF THE SUPERINTENDENT

SUBJECT: ACCEPTANCE OF GRANT AWARD: BUREAU OF LAND  
MANAGEMENT TO ASD FOR GAINING EXPERIENCE IN  
GOVERNMENTAL CAREERS

RECOMMENDATION:

It is the Administration's recommendation that the School Board approve and authorize the Superintendent to accept grant funds from the U.S. Bureau of Land Management in the amount of \$750,000 over a five year period. This grant will fund employment training for students in the Anchorage School District.

PERTINENT FACTS:

Since 1995 the Anchorage School District has maintained a cooperative agreement with the Bureau of Land Management (BLM) which effectively prepares High School students and recent graduates for employment in governmental careers.

This partnership with BLM and the Anchorage School District is a mutually beneficial endeavor which establishes training opportunities for students to gain experience in governmental careers. Throughout the life of this partnership, an average of 14 students per year have been introduced to governmental careers through applied and sustained activity in skill-development opportunities. They have been exposed to a variety of experiences in the labor market, many for the first time, including the development of resumes, interview skills, on-the-job training, evaluation of job performance, payroll activity, and more. The experiences these students gain through their association with this program have led a number of students to careers in land and resource management. Starting in 2003, students have also been introduced to summer work experience at both the Geological studies and Bering Glacier research camps that BLM manages.

The attached assistance agreement outlines the responsibilities of both the BLM and the District through this partnership. In short, support of this cooperative agreement by the Anchorage School District.

Under the terms of the agreement, the District accepts responsibility for executing the following services:

- Providing credit and work experience/graduation requirement information to students selected as associates with the program.
- Providing work experience opportunity to High School students and recent graduates.
- Recruiting, screening, selecting and recommending students to the BLM as associates. Releasing students from the program if performance warrants the action. Maintaining a pool of qualified candidates.
- Managing payroll and accounting services.
- Working with BLM representative to ensure that the Task Orders and other paperwork for each student are accurate and up-to-date.

The program's aim is to hire students who show interest and aptitude in environmental and land management careers, and who qualify under the specific criteria required. This criteria includes grade point average (2.0 or above), excellent attendance records, educational and work experience, a submitted resume, and a successful interview.

Expenditures for this grant award will not exceed the amount of \$750,000 over the five year length of the grant. On an annual basis, each year of that five year period is renewable through mutual agreement by the partners. Once accepted, the new agreement dates will be July 14, 2005 - July 13, 2010.

Students are hired in two salary ranges. Those still enrolled as High School students will receive \$9.69 per hour for the 2005-2006 school year. Those who have graduated will receive \$10.79 per hour.

The following budget summary outlines the specific categories funded through the grant. In-kind contributions include staff time.

Annual Budget Summary:

|                 |              |
|-----------------|--------------|
| Extra Help      | \$ 131,000   |
| Benefits        | 10,706       |
| Student Stipend | 2,000        |
| Indirect Costs  | <u>6,294</u> |
| TOTAL:          | \$ 150,000   |

CC/GV/DB

Prepared by: Debbie Bogart, Director, Community Services

Approved by: George Vakalis, Assistant Superintendent Support Services

**PROJECT BUDGET**

**PROJECT NAME:**

**BLM School Business Partnership**

**DOE PROJECT NUMBER:**

**Period of Grant**  
**IFAS Org Key**

**07/01/05-06/30/06**

**231008 Initial Budget**

**BUDGET AMOUNT**

| <b>DOE</b> | <b>ASD</b> | <b>TITLE</b>                               | <b>INITIAL</b>   | <b>REVISION</b> | <b>REVISED</b>   |
|------------|------------|--|------------------|-----------------|------------------|
|            |            |  | <b>2005-2006</b> |                 |                  |
| <b>310</b> |            | <b>CERTIFICATED SALARIES</b>               |                  |                 |                  |
|            | 1330       | Added Duty                                 |                  |                 | \$0              |
|            | 1350       | Added Days                                 |                  |                 | \$0              |
| <b>320</b> |            | <b>NON-CERTIFICATED SALARIES</b>           |                  |                 |                  |
|            | 1191       | Technical - Classified                     |                  |                 | \$0              |
|            | 1201       | Clerical                                   |                  |                 | \$0              |
|            | 1211       | Extra Help                                 | \$129,900        |                 | \$129,900        |
|            | 1231       | Teaching Assistant                         |                  |                 | \$0              |
|            | 1331       | Added Duty                                 |                  |                 | \$0              |
|            | 1351       | Added Days                                 |                  |                 | \$0              |
|            | 1371       | Substitute Teachers                        |                  |                 | \$0              |
| <b>350</b> |            | <b>EMPLOYEE BENEFITS</b>                   |                  |                 |                  |
|            | 2500       | Workers' Compensation                      | \$1,170          |                 | \$1,170          |
|            | 2550       | Unemployment Insurance                     | \$142            |                 | \$142            |
|            | 2600       | Social Security                            | \$8,060          |                 | \$8,060          |
|            | 2610       | Medicare                                   | \$1,885          |                 | \$1,885          |
|            | 2700       | Teachers Retirement                        |                  |                 | \$0              |
|            | 2800       | PERS                                       |                  |                 | \$0              |
| <b>410</b> |            | <b>PROFESSIONAL &amp; TECHNICAL</b>        |                  |                 |                  |
|            | 3010       | Contracted Service-Administration          |                  |                 | \$0              |
|            | 3020       | Contracted Service-Instruction             |                  |                 | \$0              |
|            | 3120       | Contracted Transportation                  |                  |                 | \$0              |
|            | 3150       | Student Stipends                           | \$2,000          |                 | \$2,000          |
| <b>420</b> |            | <b>STAFF TRAVEL</b>                        |                  |                 |                  |
|            | 3600       | Out of District Travel                     |                  |                 | \$0              |
| <b>425</b> |            | <b>STUDENT TRAVEL</b>                      |                  |                 | \$0              |
| <b>450</b> |            | <b>SUPPLIES / MATERIALS / MEDIA</b>        |                  |                 |                  |
|            | 4020       | Textbooks                                  |                  |                 | \$0              |
|            | 4070       | Student Supplies                           |                  |                 | \$0              |
|            | 4440       | Snack                                      |                  |                 | \$0              |
|            | 4050       | Health Supplies                            |                  |                 | \$0              |
| <b>490</b> |            | <b>OTHER EXPENSES &amp; INDIRECT COSTS</b> |                  |                 |                  |
|            | 3610       | Registration/Membership Fees               |                  |                 | \$0              |
| <b>510</b> |            | <b>EQUIPMENT (&lt;\$5,000 per unit)</b>    |                  |                 |                  |
|            | 5440       | New Equipment                              |                  |                 | \$0              |
|            |            | <b>Total of Direct Costs</b>               | <b>\$143,157</b> | <b>\$0</b>      | <b>\$143,157</b> |
|            |            | <b>Indirect Cost Rate</b>                  | <b>4.78%</b>     | <b>4.78%</b>    | <b>4.78%</b>     |
| <b>490</b> | 3020       | <b>Indirect Amount</b>                     | <b>\$6,843</b>   | <b>0</b>        | <b>\$6,843</b>   |
|            |            | <b>TOTAL</b>                               | <b>\$150,000</b> |                 | <b>\$150,000</b> |