

Setting up ASD Exchange E-mail on MS Mobile Services:

Prerequisites:

You must have your phone activated and connected with a data plan through your cellular provider. The following instructions are specifically for the Motorola Q. The setup should be similar for all phones with MS Mobile Services.

(I used these instructions to set up a Blackberry. It did not ask about the encrypted SSL connection and it was very SLOW at first. We weren't sure whether it was doing anything, then messages started appearing. Patience!!)

Procedures:

To setup ActiveSync:

- Press Start (the main menu)
- Press ActiveSync
- Press Menu
- Press Configure Server
- Enter the following settings:
 - Server address: webmail.asdk12.org
 - Uncheck "This server requires an encrypted SSL connection."
 - A warning box will appear, click OK.
 - Press Next
 - Username: lastname_firstname
 - Password: Your e-mail password
 - Domain: ASD
 - Click Next. Options will open. Check all the data (Contacts, Calendar, E-mail, Tasks)
 - Press Finish
- ActiveSync will begin to synchronize. You can now exit as this will take a few minutes.

Provided by ASD IT department